

Bancroft Public Library
Board of Trustees – Minutes of the March 3, 2020 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Alesa Wilson, and Rachael Armstrong. Also present were Director Susan Getty and members of the public. Todd Riche was present for the bid opening for the Lighting Retrofit. Jon Braymer was present to present his proposal to move the Library AC air handler from its cubby over the basement stairs to the old fire bays.

Minutes: Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the February 4, 2020 regular meeting minutes as presented. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 16 through 21 and totaling \$1760.12 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics and a draft of the 2019 Annual Report to the Public.

Committee reports: None due.

Old Business: Regarding the Charter Application status, the registration of the Provisional Charter should be accomplished this month. Then work can begin on an application for the Absolute Charter.

Regarding the status of the State Aid for Library Construction Grant efficiency projects, Jon Braymer attended the meeting to suggest that the air handler for the Library system, which is housed in a small space over the basement stairs, be moved out to the old fire bays, making future accessibility and maintenance easier. This will be presented to the Trust Board for discussion at their next meeting.

Regarding the 2020 Challenge Grant for Senior Programming, planning is moving forward with the hope of beginning in late March or April.

Regarding the 2020 Challenge Grant for the lighting retrofit, two bids were submitted and opened, one from Todd Riche in the amount of \$6689.00 and one by Integra LED in the amount of \$4237.68. The low bid was accepted by the Board on motion by Alesa Wilson, second by Kim Erbe. All were in favor and the motion was carried.

Regarding the Zoll Automated External Defibrillator (AED), Kim Erbe related that Supervisor Clary suggested looking for a grant. It will be brought up again at the March meeting.

Regarding training, President Donoghue shared two links for possible use by Trustees: [WebJunction](#), and [Palaces for the People](#).

New Business: Regarding snow removal, Rebecca Brown will be speaking with one possible person.

Regarding a possible 2020 Proposition on the School Ballot, after discussion, Rachael Armstrong made a motion, Alesa Wilson seconded, to ask for a 2 percent increase, amounting to \$572.00 or \$29191.00 annually. All were in favor and the motion was carried.

Other Business:

The next meeting was set for Tuesday, April 7, 2020 at 6:30 PM, and the meeting adjourned.