

## **Bancroft Public Library**

### **Board of Trustees - Minutes of the March 26, 2020 Teleconference Meeting**

Present where Ed Donoghue, Kim Erbe, Alesa Wilson, Director Susan Getty & Linda Marlo (member of the public).

**New Business:** President Ed Donoghue opened the special meeting for the purpose of addressing the Pandemic Policy. It was agreed that the policy be revised to state that in the event that the library should be closed that the decision will be made by the Library Director and/or the President of the Library Board Trustees. A motion was made by Kim Erbe, seconded by Alesa Wilson to adopt the Pandemic Policy.

A roll call vote resulted in all members present agreeing to accept the Pandemic Policy.

President Ed Donoghue read the following motion:

Resolved

WHEREAS on March 7, 2020, the Governor of the State of New York issues Executive Order 202 declaring a state disaster emergency; and

WHEREAS, as a result of the world-wide pandemic underlying the state disaster emergency, the library may need to close, reduce hours, or reduce staff reporting for duty; and

WHEREAS, the Board has duly reviewed the public safety and budget considerations of reducing operations and continuing regular pay during the state of emergency; and

WHEREAS, the Board recognizes that to best serve its area of service and protect the health of the community and its employees, the Library Director may need to be directed to report to work at the library, to work remotely, or to be on-call but not report to work during routine hours; and

WHEREAS, the library is a community resource for critical information at this time, and must remain ready to respond to community needs as is within its capacity and budget;

BE IT RESOLVED that the Board adopts the Bancroft Public Library Pandemic Policy and

BE IT FURTHER RESOLVED that the Board shall continue to compensate the Library Director as allowed by law and provided by the Bancroft Public Library Pandemic Policy between March 16, 2020 and April 7, 2020; and

BE IT FURTHER RESOLVED that the Library Director and the President of the Board shall maintain ongoing communication and monitor the best approach to address safety and operational concerns, and shall inform the full Board of same; and

BE IT FURTHER RESOLVED that the board shall reconvene on April 7, 2020 to reconsider the continuation of compensation in light of what may be needed for the community and the library to recover from the state of emergency and return to normal operations.

A roll call vote resulted in all members present agreeing to accept the above resolution.

**Old Business:** The new lighting will be delivered March 31, 2020. It was further agreed to allow the contractor in the library while it is closed to install the light fixtures.

**Next Meeting:** The next meeting is set for April 7, 2020.