

## Library Director's Report

Prepared by Director Susan Getty

April 7, 2020

Monthly statistics: statistical summaries for the month of March 2020 seem to be unavailable to me through our library system's computer network at this time. If I find I can access them at some point, I will save them for our next meeting.

### Financial/Donations:

- The Library did receive the Stewart's Holiday Match grant for which we wrote a proposal. As I previously informed the trustees via email, we received a \$500 check, for the purpose of buying board games and a storage cabinet. While this is not the full amount that was requested, we are certainly very grateful and will put this grant into use once we are able to return to normal operations. I have written and mailed the thank you note for this grant.
- As far as our SALS Library Services Seed Challenge Grant: we did plan to begin our programming for older adults on April 1, and had created flyers including a calendar of events, but this has been put on hold for the time being due to our temporary closure.
- Karen and I submitted a proposal letter to ask for a grant from The Shoppe On Broadway. We are hoping to use this potential grant to fund fresh supplies for our Craft Cart and Makerspace, new additions to our dramatic play area, and materials for Teen Takeover events. We have not heard back about this request, but that is not at all surprising given current closures due to COVID-19. We can follow up once things return to a more normal status. \*Edited to add: since the time that I originally wrote this report, we DID receive a \$300 grant check from The Shoppe On Broadway. I have written and mailed a thank you note.

### News/Issues:

- I am not ordering any new physical materials at this time, but I am trying to keep my eye on new releases and making a list of items to order when we are reopened.
- The Board may want to consider allocating another portion of our budget to be sent in to SALS to help bolster Overdrive purchases (e-books, e-audio books).
  - Jack Scott from SALS reported on some overall system stats at a (virtual) Directors' Council meeting on 4/1/20: in the month of March, there was a 21% increase in unique users on Overdrive, and just in the last two weeks prior to our meeting, there was a 25% increase in unique users. Jill Ryder from SALS reported that there have been a large number of people taking advantage of the instant card option that is now available through Overdrive, and there has been a substantial uptick in holds on items. She is trying to keep up with this as she orders more digital items for the collection.

- Our own Overdrive stats are: 113 total checkouts for the month of March, with 100 of these being adult materials, 6 being young adult materials, and 7 being kids materials. There are currently 60 holds, with an average wait time of about 28 days.
- Our Wi-Fi is being well-used according to the usage report I received from SALS: 334 unique clients, with an average of 30 clients per day for the month of March. This is an increase of 89 unique users over February's number (about a 36% increase).

Programs:

- All programs are on hold currently, of course, due to our temporary closure.
- I am doing my best to share valuable resources through our Facebook page and on a page I created on our website:  
(<https://www.bancroftlibrary.org/news/web-resources-to-share/>)
- I have been working with Jack Scott to get a READsquared site up and running for our library. (READsquared is an online reading program for all ages, offered by the New York State Library.) \*Edited to add: since the time that I originally wrote this report, our READsquared site is all set up, and is now on our webpage and information was shared on Facebook.