

**Bancroft Public Library**  
**Board of Trustees – Minutes of the April 7, 2020 Teleconference Meeting**

Present were Ed Donoghue, Rebecca Brown, Alesa Wilson, Rachael Armstrong, Kim Erbe, and Director Susan Getty, who arranged and recorded the meeting.

Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the March 3, 2020 regular and the March 26, 2020 special meeting minutes as presented. On roll call vote, Ed Donoghue, Rebecca Brown, Alesa Wilson, and Rachael Armstrong voted in favor, and the motion was carried.

**Public Comment:** No public attended the meeting.

**Correspondence:** None.

**Finance Officer's Report:** On motion by Rebecca Brown, second by Alesa Wilson, Vouchers from the Library Fund Nos. 22 through 31 and totaling \$29771.04 were audited and ordered paid. Unanimously in favor on roll call vote were Ed Donoghue, Rebecca Brown, Alesa Wilson, and Rachael Armstrong, and the motion was carried.

**Library Director's Report:** See attached. In addition, Director Getty reported two new items: 1. that the Library had received a \$300 grant from the Shoppe on Broadway, to be used toward makerspace, craft/story time supplies, and teen takeover; and 2. the on-line reading program created by the NY State Library, ReadSquared, is up and running on the website.

**Committee reports:** None due.

**Old Business:** There is nothing to report on the Provisional Charter registration.

Regarding the status of the State Aid for Library Construction Grant efficiency projects, the new AC unit in Proudfit Hall is installed, with a control panel on the wall in addition to the remote provided. Braymer Fuels is currently working on the Library's replacement AC and re-locating the air handler to the basement. Ed Donoghue added that Jon Braymer will be looking into rebates for these new efficient units.

New Senior Programming is ready to begin as soon as Library activities resume.

Regarding the 2020 Challenge Grant for the lighting retrofit, the new light panels have been received by the contractor and work should begin shortly.

Regarding the Zoll Automated External Defibrillator (AED), Supervisor Clary reports she has been able to secure a grant to acquire one.

**New Business:** Rachael Armstrong made a motion, Alesa Wilson seconded, to continue compensation for the Library Director, until the May 5, 2020 meeting, per the Resolution adopted on March 26, 2020. On roll call vote, the Board was unanimously in favor and the motion was carried.

Alesa Wilson made a motion, Kim Erbe seconded, to send an additional \$95.75 to SALS toward Overdrive purchases. On roll call vote the Board was unanimously in favor and the motion was carried.

On learning from Kathy Chambers of a shortfall in the L7410.4 account, Rebecca Brown made a motion, Rachael Armstrong seconded, to approve the inter-budget transfer of \$2500.00 from L7410.2 to L7410.4. On roll call vote the Board was unanimously in favor and the motion was carried.

**Other Business:** The next meeting was set for Tuesday, May 5, 2020 at 6:30 PM, and the meeting adjourned.