

Bancroft Public Library
Board of Trustees – Minutes of the June 9, 2020 Special Meeting

Present were Ed Donoghue, Rebecca Brown, Alesa Wilson, Rachael Armstrong, Kim Erbe, Director Susan Getty, and Interim Director Karen Hickland.

The meeting was called for the purpose of reviewing reopening efforts to date, discussing compensation and benefits for the new Director, and any other business which may come before the Board.

Director Getty related that she and Interim Director Karen Hickland had decided on the following schedule to be implemented during the curbside service phase of the reopening: Monday and Friday, 1:00 to 3:00; Tuesday and Thursday, 4:00 to 6:00; and Wednesday and Saturday, 10:00 to 12:00. At this point, patrons can only request items from Bancroft Library's collection, using the catalog or emailing or calling in a request.

Discussion was had concerning salary, health insurance, vacation/sick/personal time, membership in the retirement system, and expected hours on site. It was determined: that the salary to be offered would be based on experience and the budget, that health insurance could not be offered, that leave time would start off at a certain number of days in the first six months, with additional days added in the next six months and going forward as long as adequate and appropriate coverage could be maintained, that membership in the retirement system would be offered, and that some minimum number of hours on site be required each week. Ed Donoghue will be creating an employee handbook to include the items mentioned above for further discussion.

Other Business: Rebecca Brown requested that the final bill from Jon Braymer for the 2018 Construction Grant be approved and the Voucher signed as the Final Report must be completed by the end of June. Kim Erbe made a motion, Alesa Wilson seconded, to approve payment of that bill, all were in favor and the motion was carried.

The next special meeting is scheduled for Tuesday, June 16, 2020 at 6:30 PM.