

Bancroft Public Library
Board of Trustees – Minutes of the June 30, 2020 Special Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rebecca Brown, Interim Director Karen Hickland, and new Director Lori Stokem. Trustee Rachael Armstrong was excused.

The meeting was called for the purpose of reviewing reopening efforts in order to discuss any possible changes to the Temporary Safety Practices Policy, and any other business which may come before the Board.

Interim Director Karen Hickland indicated things were going well with curbside service, there has been an increase in “traffic,” and she recommended continuing this arrangement. As no other services have been reinstated within the Library System which would prompt opening further, patrons’ requests are still limited to items from Bancroft Library’s collection, using the catalog or emailing or calling in a request.

The Board reviewed the following policies and any changes that have been made to them:

- Behavior and Environment Policy.
- Disability Accommodations Policy.
- Emergency Procedures.
- Fund Balance Policy.
- Internet and Electronic Resources Policy.
- Library Operations Policy.
- Programming Policy.
- Public Relations Policy.
- Records Retention Policy.
- Responsibilities of the Board of Trustees.
- Social Media Policy - new.
- Volunteers Policy.
- Employee Handbook.
- Replies NYSED Recommendations/Request Regarding Bancroft Library Registration

The By-Laws, Policies, and Employee Handbook will be adopted at the regular meeting on July 7, 2020.

Other Business:

The next meeting is scheduled for Tuesday, July 7, 2020 at 6:30 PM.