

Bancroft Public Library
Board of Trustees – Minutes of the September 1, 2020 Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Director Lori Stokem, and Town Council members Brenda Levy and Marcus Blanck.

Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the August 4, 2020 regular meeting minutes. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 55 through 61 and totaling \$2203.54 were audited and ordered paid. Rachael Armstrong made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: Program Planning—nothing to report.

Library Courtyard—Kay Tomasi, when asked whether she would like to serve on this committee, agreed to do so.

Old Business: Regarding the Application for Library Registration, and the replies to the NYS Education Department's comments and feedback, Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the submission of those replies and the revisions of the By-Laws, Purchasing Policy, Emergency Procedures Policy, and Bancroft Library's Long-Range Plan. All were in favor and the motion was carried.

Regarding the Application for Absolute Charter, no word has been received yet.

Regarding the 2019 State Aid for Library Construction Grant Application submitted September 27, 2019, there has been no word yet.

Regarding the 2020 State Aid for Library Construction Grant Application for replacement windows, it was submitted on August 27, 2020.

The Zoll Automated External Defibrillator (AED), it has been installed in the Court/Community Room.

Regarding the installation of a light at the head of the basement stairs, Randy Quackenbush has agreed to do the installation.

Regarding Bancroft Library's portion of the Town's 2021 Budget, Kim Erbe made a motion, Alesa Wilson seconded, to request a 2 percent increase of \$580, for a total appropriation of \$29,580. All were in favor and the motion was carried.

New Business: With regard to student use of Proudfit Hall, for those students who have no access or inadequate access to the internet, there was agreement to allow this use within the guidelines established by the Board.

Ed Donoghue asked that he be permitted to contact John Waite Associates to get things rolling if word is received that the 2019 State Aid for Library Construction Grant Application (Accessibility) is approved by the State. Kim Erbe made a motion, Rachael Armstrong seconded, to grant permission. All were in favor and the motion was carried.

The next regular meeting was set for Tuesday, October 6, 2020 at 6:30 PM.