

Bancroft Public Library
Board of Trustees - Minutes of the October 6, 2020 Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong and Rebecca Brown joined virtually. Also present were Director Lori Stokem, Town Council member Brenda Levey, and Friends Treasurer Wendy Hunter.

There was one correction made to the September 1, 2020 minutes - Deputy Director Karen Hickland was not present at the meeting. The minutes with the correction were then approved with Racheal Armstrong making the motion and Alesa Wilson seconding.

Public Comments: Wendy Hayward reported that the Friends of the Library did not hold their annual membership drive due to Covid restrictions. She reported that they are beginning to plan for the upcoming wreath sale.

Correspondence: None.

Finance Officer's Report: None

Library Director's Report: See attached. (At this time, the Post Star subscription will be postponed and the issue of subscribing at a later date will be revisited after Covid restrictions have been lifted. At this time, Director Lori Stokem will look into getting a digital subscription.

Regarding the Notary certification expenditure for both Director Lori Stokem and Deputy Director Karen Hickland to go forward with the certification process with Rachael Armstrong making the motion and Kim Erbe seconding the motion. All were in favor and the motion was carried

Committee Reports: Program Committee - nothing to report.

Library Courtyard: Meeting was cancelled due to rain. It was noted that the courtyard design will have to account the septic system, which takes up much of the space.

Old Business:

Regarding the Application for Absolute Charter the line item under Buildings and Grounds on the application will read "The Library is located in a building owned and maintained by the Bancroft Trust. The trust was established by the will of Benjamin F. Bancroft who died November 23, 1886 "to fund and maintain a library" in Salem, NY". Rebecca Brown made the motion to approve the application and Rachael Armstrong seconded. All were in favor and the motion was carried

Regarding the 2020 State Aid for Library Construction Grant Application submitted September 27, 2019, there has been no word yet.

Regarding the 2020 State Aid for Library Construction Grant Application for replacement windows, SALS has approved and it has been sent to the state.

Regarding the Challenge Grant: The senior program is still on hold due to Covid.

Regarding the installation of the light at the head of the basement stairs: The light has been installed and is working properly.

Regarding the reopening plan: Rachael Armstrong made a motion, Kim Erbe seconded, to adopt Appendix A of the Reopening Plan. All were in favor and the motion was carried..

Regarding snow removal: Ed Miller has agreed to this and is already on the Town payroll so no additional paperwork is needed.

New Business: The board addressed the letter received from the New York Library Association asking for a stipend to address their financial hardship due to a lawsuit to block liberties from placing budget propositions on school district ballots. The board agreed to not respond as the petitioner vacated their challenge.

Regarding the light that needs to be replaced outside the library, Lori agreed to seek replacement.

The next regular meeting was set for Tuesday, November 3, 2020 at 6:30 PM.