

**Bancroft Public Library**  
**Board of Trustees – Minutes of the March 2, 2021 Meeting**

Present were Ed Donoghue, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Lori Stokem, and Town Council member Brenda Levey.

Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the February 2, 2021 regular meeting minutes, and the February 9, 2021 special meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 18 through 28 and totaling \$1947.47 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried. The Finance Officer noted there is a corrected February Abstract, on which the Vouchers totaled \$5514.22 instead of \$5523.54.

**Library Director's Report:** See attached.

**Committee Reports:** Program Planning—nothing to report.  
Library Courtyard—nothing to report.

**Old Business:** The Absolute Charter has been received!

Regarding the 2019-2020 State Aid for Library Construction Grant (ADA Compliance), the request for proposals has been advertised, the project plan and specs have been delivered and are available to review in the Library, and the bids will be opened at the Board's April meeting. In addition, Matt Scheidt will conduct a walk-through of the building on Friday, March 12, 2021.

Regarding the 2020-2021 State Aid for Library Construction Grant (Windows), the Application is with the State—we are not likely to hear until late summer.

The 2020 Challenge Grant for Senior Programming remains in limbo pending the return to normal Library function.

**New Business:** Lori Stokem reviewed the Annual Report to the NYS Education Department and requested approval before submission. Rachael Armstrong moved to approve the report, Alesa Wilson seconded, all were in favor, and the motion was carried.

Regarding putting a proposition on this year's school ballot, Alesa Wilson made a motion, Rachael Armstrong seconded, to put a proposition for a 2 percent increase before the voters. All were in favor and the motion was carried.

Regarding purchasing two Aerus /ActivePure air purifiers for the Library and the Reading Room, Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the purchase. All were in favor, and the motion was carried. In addition, Rachael Armstrong made a motion, Alesa Wilson seconded, to authorize the Library Directors, once the air purifiers are installed, at their discretion, to return the Library to Level 4. All were in favor and the motion was carried.

After discussion, Alesa Wilson made a motion, Rachael Armstrong seconded, to form a Strategic Planning Committee with Rachael and Alesa as co-chairs. All were in favor and the motion was carried.

The next regular meeting was set for Tuesday, April 6, 2021 at 6:30 PM.