

**Bancroft Public Library**  
**Board of Trustees – Minutes of the April 15, 2021 Special Meeting**

A Special Meeting of the Board of Trustees of the Bancroft Public Library was held on Thursday, April 15, 2021 in the community room of Proudfit Hall. Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present was Town Council member Evera Sue Clary.

The meeting was held for the purpose of awarding the contract for the 19-20 State Aid for Library Construction Project.

After review and discussion about the recommendation of Matt Scheidt, our project manager, from John Waite Associates, and based on positive references and the lowest bid, the Board concurred with Matt Scheidt's choice of Wainschaf Associates, Inc.

On motion by Alesa Wilson, second by Kim Erbe, all voting in favor, the contract was awarded to Wainschaf Associates, Inc. in the total amount of \$237,300. Matt Scheidt recommended contingency of at least 10 percent. Ten percent would bring the total to \$261,030, minus the Grant amount of \$225,000 (including matches), which presents an additional \$36,030 to be locally funded.

Further, Kim Erbe made a motion, Rachael Armstrong seconded, to authorize Ed Donoghue to deal with any change orders. All were in favor and the motion was carried.