

**Bancroft Public Library**  
**Board of Trustees – Minutes of the August 3, 2021 Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Lori Stokem, SALS Director Sara Dallas, and Town Council/Bancroft Trust member Brenda Levey.

Rachael Armstrong noted the date on the July minutes still showed June 1. With that correction, she made a motion, Kim Erbe seconded, to approve the July 6, 2021 meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 66 through 72 and totaling \$2357.01 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**SALS—Sara Dallas.** Sara shared the SALS Plan of Service, adopted on August 2, 2021.

**Committee Reports:** Library Courtyard—waiting for yard to be leveled and topped off (gravel, sand, soil), but it is unlikely to happen this year.

Strategic Planning – See Director Stokem's report.

**Old Business:** Regarding the 2019-2020 State Aid for Library Construction Grant (ADA Compliance), nothing new to report.

Regarding the 2020-2021 State Aid for Library Construction Grant for replacement Windows, this year's funding allocation is being held up until all applications have been submitted.

Regarding the Reopening Plan, Alesa Wilson made a motion, Kim Erbe seconded, to approve the amendments to the plan as presented. All were in favor and the motion was carried.

**New Business:** Ed Donoghue requested the draft 2022 Budget be available for discussion at the September meeting. In addition, Kim Erbe agreed to prepare a salary worksheet to forecast increases needed to comply with NYS minimum wage requirements.

The Blind Squirrel Chess Club has indicated they will tackle boxing up and moving items in the kitchen cabinets and closets to in front of the Judge's bench.

The next regular meeting was set for Tuesday, September 7, 2021 at 6:30 PM.