

**Bancroft Public Library**  
**Board of Trustees – Minutes of the September 7, 2021 Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Lori Stokem, Town Council/Bancroft Trust member Brenda Levey, and Friends Treasurer, Wendy Hunter-Hayward.

Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the August 3, 2021 meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 73 through 80 and totaling \$1601.68 were audited and ordered paid. Treasurer Kathy Chambers noted account line L7410.4 was going into the red with the payment of these approved vouchers, this fact to be addressed later in the meeting. Meanwhile, Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:** Library Courtyard—the Committee will be getting quotes for the planned concrete sidewalk leading to the table “patio.”

Strategic Planning – See Director Stokem's report.

**Old Business:** Regarding the 2019-2020 State Aid for Library Construction Grant (ADA Compliance), the start date has been pushed off until the end of September/beginning of October.

Regarding the 2020-2021 State Aid for Library Construction Grant for replacement Windows, this year's funding allocation is being held up until all applications have been submitted.

**New Business:** Regarding preparation for the 2022 Budget, Kim Erbe shared a spreadsheet offering three options to reach the NYS minimum wage requirement. Also discussed was impact on and consideration of increases for the Director and Deputy Director positions. No decisions were made.

Director Stokem brought to the Board's attention incidences of teenagers loitering around the library entrance, sometimes blocking the way for patrons, and of destructive behavior toward Library and community property, and of causing potentially unsafe conditions in the travel lanes of the intersection. She has had to speak with them several times. She will keep the Board informed.

Ed Donoghue suggested applying for the 2022 Challenge Grant from SALS to pay for the door-opening apparatus for the library entrance, which suggestion met with Board approval.

As the Library account line A7410.4 is coming up short, Rebecca Brown made a motion, Rachael Armstrong seconded, to adopt a resolution appropriating \$3000 from surplus (NYSEG deferred revenue) and applying it to that line. All were in favor and the motion was carried.

The next regular meeting was set for Tuesday, September 7, 2021 at 6:30 PM.