

Bancroft Public Library
Board of Trustees – Minutes of the May 7, 2019 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Siri Allison, Alesa Wilson, Director Susan Getty, Town Supervisor Sue Clary, and members of the public.

Minutes: Siri Allison made a motion, Alesa Wilson seconded, to approve the April 2, 2019 regular meeting minutes and the April 16, 2019 special meeting minutes as presented. All were in favor and the motion was carried.

Public Comment:

Correspondence: None received.

Treasurer/Finance Officer's Report: Vouchers from the Library Fund Nos. 27 through 33 and totaling \$1967.78 were audited and ordered paid. Alesa Wilson made a motion, Siri Allison seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics.

Committee reports: None due.

Old Business: Regarding the status of the Charter Application, it has not yet been brought before the Board of Regents.

Regarding the State Aid for Library Construction Grant Application, no word has been received.

Regarding the continuing dialog with Trust Attorney Dennis O'Connor, no word has been received. Kim Erbe will touch base with him.

Regarding architectural services from John G. Waite Associates, Inc. to make the community room ADA compliant, plans for a few options have been received, along with a description of ADA Code compliance parameters represented. A meeting has been scheduled for Thursday, May 23 at 6:30 PM for a presentation on the plans and to provide answers from the Board. The Board of Trustees of the Bancroft Trust will be invited to attend.

Regarding the picnic tables and courtyard improvements, Peg and Dave Culver have repaired and painted the existing tables.

Regarding the 2019 School Tax Levy, the Proposition language and an explanation appeared in the School Newsletter to supplement other efforts. An press release will be placed in the local papers as well.

Regarding offering social services/mental health information and referral services, Lori Bishop has brought over a comprehensive binder of services offered and indicated she will be available for assistance. Director Getty is creating a flyer to aid in getting the word out.

Regarding the Tobacco-Free Grounds Policy, discussion of the two versions circulated was had. Version 2 was selected with slight editing. Following that, Kim Erbe made a motion, Siri Allison seconded, to adopt Version 2 as amended. All were in favor and the motion was carried. In addition, the sign/flyers were amended to remove the reference to 100 feet.

Regarding Lunch, Learn and Play, Susan Getty has met with the current administrators of the program, and all is in place for Bancroft Library's participation.

Regarding the Proudfit Hall carpet, discussion was had about whether to go for carpeting or "vinyl plank flooring." Supervisor Clary indicated that carpeting was one of the items that could possibly be covered under the Justice Court Grant, but that possibly vinyl plank flooring could be substituted. Any work on this Court grant must be completed by July 1, 2019. The Library Board was concerned about work on the floor being done in advance of possible construction. Discussion ended until Supervisor Clary meets again with the Office of Court Administration.

New Business: Regarding the front gardens and courtyard, Grades 9 and 11 are having a work day around the downtown area, and could be enlisted to refresh the Library flower beds. The Friends are willing to provide plants and mulch.

The next meeting was set for Tuesday, June 4, 2019 at 6:30 PM, and a Special Meeting was scheduled for Thursday, May 23 at 6:30 PM in order to have John G. Waite Associates, Inc. present the completed drawings and answer questions.

The meeting was adjourned.