

## Library Director's report

Prepared by Director Susan Getty

November 6, 2018

Monthly statistics: statistical summaries for the month of October 2018 will be available at our meeting.

### Financial/Donations:

- We've received notice that we will be getting partial funding of our 2018-19 Washington County Home for Aged Women grant request. The amount will be \$1000, which is half the amount we've received for the past few years. This money helps to fund our large print book and our audiobook purchases.
- We have received the check from the school district (\$21,019).
- We received a "results of sale" statement from Swann Galleries regarding the sale of our book. The total is listed as \$2400.

### News/Issues:

- We have been gathering information on our hours of operation throughout the month of October. We've been keeping a tally of people walking in the door, broken down by the hour of day. We've also been collecting data from a brief poll (both with an online version and a paper version at the desk), asking people what hours would work best for them to use the library. We have gotten quite a number of responses. We will continue to collect this data, and will be analyzing it. At our next meeting, I will discuss the results and my initial suggestions.
- If we would like to have our third annual holiday party/cookie exchange, the date available for this is Sunday, December 2nd. (This is the first Sunday in December, which is the date we've used for the past two years.) If there are no objections or other suggestions, I can proceed with getting this organized.
- There are two ceiling lights out in the library. I am not sure who needs to be contacted for getting these fixed. It remains unclear who is responsible for these types of repairs.
- Peg Culver has asked me about the picnic tables in our back courtyard. The tables are in very poor repair. She has said that her husband would likely build new ones for us, if we wanted them. She indicated that the Friends of the Library have paid for the materials for the tables in the past. I have already spoken with Wendy Hunter of the Friends about this issue. If all are agreeable, Dave would work on this project before next summer.
- Going forward, since we have discussed a few times that we would like to make some improvements in the back courtyard, maybe it would be advisable to have a committee to work on this project and seek funding. This project would, of course, have to be secondary to construction/repairs on the building.

- There was an incident last week (10/25) in which town judge Kevin Baylor wanted to use Proudfit Hall for a court hearing, when it was already booked by another group. This came up at the last minute. He worked out how to hold the hearing in the office. In the interest of preventing further conflicts of this sort, I have created a “Proudfit Hall Usage” page on our website. This includes contact information for how to reserve the space, the full policy, a calendar showing when it is reserved, and a link to print the rental-usage agreement form. This way, the judge and/or his clerk, have a way to check online when the space is available. It is, of course, reserved for court use every Monday night. This page will also benefit the general public.
- My hours: for the past month they have averaged at just over 22 hours/week.

Programs:

- All regular programs are happening as usual (Book Club, Chess Club, Scrabble Club, Silent Book Club, Tuesday evening computer help, Writing Group, Story Time).
- Sue Morrison’s adult craft night was well attended. These craft nights are always popular programs.
- The Tai Chi for Arthritis group (offered by Washington County Public Health) has been meeting two times each week in Proudfit Hall. They have a large group of 19 adults attending, and all reports have been positive.
- The Washington County Office for the Aging will be offering a lunch for seniors on Wednesday, 11/28, at noon.