

**Bancroft Public Library
Board of Trustees – Minutes of the October 1, 2019 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, and Alesa Wilson. Rachael Armstrong was excused. Also present were Director Susan Getty, Town Supervisor Sue Clary, Bancroft Trust Trustee Marcus Blanck, and members of the public.

Minutes: Alesa Wilson made a motion, Rebecca Brown seconded, to approve the September 3, 2019 regular meeting minutes as presented. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: A letter and donation was received from the employees at Phantom Labs.

Treasurer/Finance Officer's Report: Vouchers from the Library Fund Nos. 66 through 72 and totaling \$1284.50 were audited and ordered paid. Alesa Wilson made a motion, Rebecca Brown seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Regarding utilizing GFNB's proposed municipal rates for the Library's savings account, Kim Erbe made a motion, Alesa Wilson seconded, to join with the Town, as long as there is no commingling of the Library account with the Town's accounts. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics. In addition Director Getty shared the new website, which is nearly ready to go live. It was received enthusiastically!

Committee reports: None due.

Old Business: Regarding the status of the Charter Application, word has been received that it will be on the December Agenda before the Board of Regents.

Regarding the State Aid for Library Construction Grant, three sealed bids were received and opened as follows:

For the new roof, a bid was received from Pinnacle Roofing, Inc. in the amount of \$84,750; for the new boilers, and fuel tank, a bid was received from Braymer Fuels in the amount of \$19,800, and \$1,700, respectively; for the new air conditioning for Proudfit Hall, and the Library, a bid was received from Braymer Fuels in the of \$5,880, and \$9,375, respectively; and for the new windows, a bid was received from Beaver Kobyluch LLC in the amount of \$12,750.

The bids from Pinnacle and Braymer were accepted on motion of Alesa Wilson, second by Kim Erbe, all were in favor. The bid from Beaver Kobyluch LLC was rejected because it did not conform to the specifications in the RFP—that is, it did not include a price for the new windows, only for installation. Beaver and Kobyluch will be contacted for a revised bid which conforms to the specifications.

Regarding discussion of the email received from Dennis O'Connor, Esq., Kim Erbe and Rebecca Brown have been unable to meet to discuss it, but will attempt to before the November meeting.

Regarding the 2019 State Aid for Library Construction Grant Application, it was submitted on line September 26 and hand-delivered September 27.

Regarding the wobbly railing outside Proudfit Hall, Mark Cooney has made it marginally better by inserting wedges; hopefully this will suffice until it can be replaced.

New Business: Peter and Barbara Norman have offered the Library an antique, 35 mm, hand-crank movie camera. It was made in France by DeBrie in 1915, and is one of the first metal movie cameras made. After brief discussion, it was gratefully accepted on motion by Alesa Wilson, second by Rebecca Brown, all in favor.

The next meeting was set for Tuesday, November 5, 2019 at 6:30 PM.

The meeting was adjourned.