

**Bancroft Public Library**  
**Board of Trustees – Minutes of the October 5, 2021 Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, and Rebecca Brown. Rachael Armstrong was excused. Also present were Library Director Lori Stokem, Town Council/Bancroft Trust member Brenda Levey, and Friends Treasurer, Wendy Hunter-Hayward.

Alesa Wilson made a motion, Kim Erbe seconded, to approve the September 7, 2021 meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 81 through 86 and totaling \$2103.67 were audited and ordered paid. Alesa Wilson made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:** Library Courtyard—will pick up in the Spring.  
Strategic Planning – See Director Stokem's report.

**Old Business:** Regarding the 2019-2020 State Aid for Library Construction Grant (ADA Compliance), things are rolling.

Regarding the 2020-2021 State Aid for Library Construction Grant for replacement Windows, this year's funding was approved in the amount of \$14,231. Wainschaf Associates, Inc.'s proposal for window replacement and the masonry work was shared--\$32,200. Construction work with this Grant was put off until Spring.

Regarding the 2022 Budget, an increase in the Town's allocation of \$3,000, from \$29,000 to \$32,000, was requested. Option 2 off the salary/wage spreadsheet was selected, spreading the increases over three years. A copy of the Library Board approved budget is included with the Minutes back-up docs.

**New Business:** Kim Erbe made a motion, Alesa Wilson seconded, to authorize President Ed Donoghue to sign Katherine Taylor's bequest documents. All were in favor and the motion was carried.

Discussion was had concerning the possibility that the kitchen tile adhesive, due to be removed, might contain asbestos. The decision was made to have it tested.

The next regular meeting was set for Tuesday, October 5, 2021 at 6:30 PM.