

Bancroft Public Library
Board of Trustees – Minutes of the November 5, 2019 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Alesa Wilson and Rachael Armstrong. Also present were Director Susan Getty, Friends Treasurer Wendy Hunter Haywood, and members of the public.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the October 1, 2019 regular meeting minutes as presented. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: A very nice card was received thanking the Library “for hosting various craft nights ... [and] for finding people to teach the crafts.”

Finance Officer’s Report: Vouchers from the Library Fund Nos. 73 through 83 and totaling \$87253.69 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director’s Report: See attached, including monthly statistics. The new website is up and running.

Committee reports: None due.

Old Business: Regarding the State Aid for Library Construction Grant, the roof is done and paid for, the boilers and tank are in house, soon to be installed, the AC will be done in the spring, and the windows will be sorted out for the December meeting. Rebecca Brown will have a conversation with Dianne Winter at SALS regarding how to handle amending the budget, as the bids came in for more than the quotes in the application.

Regarding any further discussion with regard to Trust attorney Dennis O’Connor’s memorandum on Library Board-Trust Board-Town Board relations, Kim Erbe suggested it is a dead issue. The rest of the Board concurred and it will be taken off future agendas.

In order to close out the 2019 Challenge Grant paperwork, Ed Donoghue will contact John G. Waite Associates, Inc. to request an invoice for the \$5,000.

An email was received from SALS notifying the Library Board that its Accessibility Grant Application had approved for funding at the 75% State/25% Library match level, for a grant of \$168,721.

New Business: Trustee Alesa Wilson’s term expires December 31, 2019. After she agreed to continue on the Board, Kim Erbe made a motion, Rachael Armstrong seconded, to send Alesa Wilson’s name to the Town Board for approval. All were in favor and the motion was carried.

On the topic of looking for additional funding for the Accessibility Grant, discussion was had about submitting an application to the Charles R. Wood Foundation. The topic was tabled until January; the application must be submitted by April 1.

Discussion was had about applying for a SALS 2020 Challenge Grant for new (LED) lighting in the Library. Ed Donoghue will approach Willie Linendoll for a quote to be used in the application.

The next meeting was set for Tuesday, December 3, 2019 at 6:30 PM.

The meeting was adjourned.