

Bancroft Public Library
Board of Trustees – Minutes of the November 6, 2018 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Siri Allison, and Alesa Wilson. Also present were members of the public.

Minutes: Alesa Wilson made a motion, Siri Allison seconded, to approve the October 2, 2018 regular meeting minutes. All were in favor and the motion was carried.

Public Comment: Friends Treasurer Wendy Hunter-Hayward briefly noted the annual wreath sale is doing well.

Correspondence: Swann Auction Galleries sent a “Results of Sale” notice indicating that the Incunabula Bible in Latin [Biblia cum Postillis Nicolai de Lyra] Part 2 which was sent to them for auction was sold for \$2400.

Treasurer/Finance Officer’s Report: Vouchers from the Library Fund Nos.: 82 through 87 and totaling \$1332.60 were audited and ordered paid. Siri Allison made a motion, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director’s Report: See attached, including monthly statistics.

Committee reports: None.

Old Business: Regarding the status of the Charter Application, there is still no word. Susan has reached out, but received no answer.

Regarding the State Aid for Library Construction Grant Application, it was approved by SALS at the 75%/25% level, and sent on to the Division of Library Development for their part in the process.

Regarding engaging trust attorney Dennis O’Connor of McPhillips, Fitzgerald & Cullum LLP, to review all the trust paperwork and answer the three questions submitted to him, a Representation Agreement was received. After consideration, Alesa Wilson made a motion, Siri Allison seconded, to authorize Board Vice-President Kim Erbe to sign the Agreement, which indicates a total authorized cost of \$650, and deliver it to Attorney O’Connor. All were in favor and the motion was carried.

New Business: President Ed Donoghue created and circulated an Anti-Harassment Policy and Complaint Form for the Board’s consideration. After discussion, Kim Erbe made a motion, Alesa Wilson seconded, to adopt the policy as presented. All were in favor and the motion was carried.

At the recent SALS Trustee Training, Ed Donoghue and Rebecca Brown were made aware of the SALS Challenge Grant, for up to \$5000, which could be used to pay for the professional services of an architect to draw up plans to be used in the next construction grant phase, intended to make the Bancroft building ADA compliant. After discussion, Siri Allison made a motion, Alesa Wilson seconded, to proceed with an application for the Challenge Grant, due by the end of December. All were in favor and the motion was carried.

Trustee Siri Allison’s term expires at the end of December, and she has agreed to serve another term. Kim Erbe made a motion, Alesa Wilson seconded, to submit Siri Allison’s name to the Town Council for approval at their next regular meeting on November 14. All were in favor and the motion was carried.

The next meeting was set for Tuesday, December 4, 2018 at 6:30 PM.

The meeting was adjourned.