

**Bancroft Public Library
Board of Trustees – Minutes of the July 10, 2018 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Siri Allison, and Alesa Wilson. Also present was Library Director Susan Getty, Town liaison Marcus Blanck, Town Historian Al Cormier, Friends of the Library Treasurer Wendy Hunter, and a member of the public.

Minutes: Alesa Wilson made a motion, Siri Allison seconded, to approve the June 5, 2018 minutes as presented. All were in favor and the motion was carried.

Public Comment:

Correspondence:

Treasurer/Finance Officer's Report: Vouchers from the Library Fund Nos.: 46 through 57 and totaling \$6167.07 were audited and ordered paid. Alesa Wilson made a motion, Siri Allison seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics. Alesa Wilson made a motion, Rebecca Brown seconded, on two items as follows: 1) to approve Adirondack Cabling, Inc.'s proposal of \$838.05 to relocate two unused cable drops, one to the Cassie PC area and one to the back office for the Director's use and to repair and test a third data jack which is currently not working; 2) to approve the purchase for \$751.00 of a new staff PC with monitor for the Director's use in the back office. All were in favor and the motion was carried. In addition, a license for Kanopy, a streaming, pay-per-use, movie service to which access can be purchased through SALS was discussed. It was decided to hold off on this for now, with the idea of gaining feedback from other libraries in our system which decide to use it.

Committee reports: The Long-Range Planning Committee submitted a draft of its Long-Range Plan for January 2019 through December 2021. Director Susan Getty will be incorporating a few suggestions made by Erica Freudenberger from SALS, and circulating the result via email.

Old Business: Regarding the Charter process, Susan emailed Mary Anne Waltz for an update, and Ms. Waltz indicated that the "first level review is complete and the documents are being prepared for final review." She said she would let us know when the final docs are sent to the Regents for approval.

Regarding changes to the Library Operations Policy, Alesa Wilson moved, Siri Allison seconded, to approve the changes as presented, effective July 10, 2018. All were in favor and the motion as carried.

Regarding a water dispenser or cooler to store water bottles, brief discussion was had, and the Board decided not to pursue this addition.

Regarding lamps for the reading room, everyone agreed to purchase two of the square-based floor lamps that Alesa Wilson presented.

Regarding possible restoration of the three oil paintings hanging in the Library (Col. John Williams by John Wesley Jarvis, landscape of the Anson Atwood home by Jane Kellog, and the large landscape of a view of Salem by an unknown artist) Siri Allison indicated she had been told of a Dr. Glenn Long right in Salem who is eminently qualified to advise on the condition and value of these paintings. He will be examining them on Wednesday morning, July 11.

New Business: Regarding changes to the Materials Reconsideration Policy and Form and the Mission Statement, Alesa Wilson made a motion, Siri Allison seconded, to approve these policies as presented. All were in favor and the motion was carried.

Regarding the water leak(s) in the pipes from the basement to the fire bays (the leak(s) are in the stairwell), the Board approved Rebecca Brown contacting Eddie Bullock to replace the leaky section(s) and to install a shut-off valve with a drain.

Kim Erbe and Rebecca Brown will be approaching the Town Board at their July 11 regular meeting about matching funds for the State Aid for Library Construction project.

Discussion was had concerning a way to thank Mark Cooney for his perpetual assistance. After reviewing possible options, Kim Erbe made a motion, Alesa Wilson seconded, to approve a \$250 spending limit for Chess Club supplies, Mark's choice, Susan will order. All were in favor and the motion was carried.

The next meeting was set for Tuesday, August 7, 2018 at 6:30 PM.

The meeting was adjourned.