

Bancroft Public Library
Board of Trustees – Minutes of the August 6, 2019 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Alesa Wilson, Siri Allison, Director Susan Getty, and members of the public, including Bev Kerr and Rachael Armstrong, here to “apply” for Siri Allison’s vacant seat on the Board.

Minutes: Siri Allison made a motion, Alesa Wilson seconded, to approve the July 9, 2019 regular meeting minutes as presented. All were in favor and the motion was carried.

Public Comment:

Correspondence: None received.

Treasurer/Finance Officer’s Report: Vouchers from the Library Fund Nos. 47 through 56 and totaling \$2328.96 were audited and ordered paid. Kim Erbe made a motion, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Board Treasurer Kathy Chambers noted that the checking account balance is getting low. After discussion, Rebecca Brown made a motion, Alesa Wilson seconded, to make a loan from savings to checking of \$15,000 until the School District check arrives in October, at which point that \$15,000 will be returned to savings. All were in favor and the motion was carried.

Library Director’s Report: See attached, including monthly statistics

Committee reports: None due.

Old Business: Regarding the status of the Charter Application, it has not yet been brought before the Board of Regents.

Regarding the State Aid for Library Construction Grant Application, no word has been received.

Regarding the email received from Dennis O’Connor, Esq., Kim Erbe and Rebecca Brown have been unable to discuss it to date but will attempt to before the September meeting.

Regarding the next phase of construction for ADA compliance, John G. Waite Associates, Inc. has agreed to provide quotes from a General Contractor for this project, which can be submitted with the application by the revised September 27 deadline.

Regarding having the Proudfit Hall carpet cleaned, Rebecca Brown will contact Sean Ashton/Cambridge Carpet Cleaning and have him schedule a cleaning with Director Getty.

New Business: It has been brought to the Library Board’s attention that the railing on the ramp leading to the community/courtroom has become wobbly and unsafe. Mark Cooney has volunteered to try and fix it. The matter will be brought to the Trust Board at the next regular meeting.

Regarding the 2020 Town Budget, a tentative Library budget will be presented to the Library Board and approved at the September meeting, in time for the Town’s September meeting.

Bev Kerr and Rachael Armstrong were given an opportunity to present a statement about their interest in becoming a Bancroft Library Trustee, to ask questions of the Board, and answer questions from the Board.

After these conversations, Kim Erbe made a motion, Alesa Wilson seconded, to enter executive session to discuss the selection of a new Trustee to fill Siri Allison’s vacant seat. Returning from executive session, Kim Erbe made a motion, Alesa Wilson seconded, to recommend Rachael Armstrong for approval by the Town Board of the Town of Salem. All were in favor and the motion was carried.

President Ed Donoghue wanted, for the record, to thank Siri Allison for her valuable contributions to the workings of the Board, as did the other Board members.

The next meeting was set for Tuesday, September 3, 2019 at 6:30 PM. SALS Director Sara Dallas will be attending.

The meeting was adjourned.