

Bancroft Public Library
Board of Trustees – Minutes of the September 4, 2018 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Siri Allison, and Alesa Wilson. Also present was Library Director Susan Getty, Town liaison Marcus Blanck, Town Supervisor Sue Clary, and members of the public.

Minutes: Alesa Wilson made a motion, Siri Allison seconded, to approve the August 7 regular meeting minutes and the August 15 and August 29, 2018 special meeting minutes as presented. All were in favor and the motion was carried.

Public Comment:

Correspondence: None this meeting.

Treasurer/Finance Officer's Report: Vouchers from the Library Fund Nos.: 67 through 73 and totaling \$1873.44 were audited and ordered paid. Alesa Wilson made a motion, Siri Allison seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached, including monthly statistics.

Committee reports: With thanks to the members of the Long-Range Planning Committee (Alesa Wilson to send thank you notes to non-Board members), Rebecca Brown made a motion, Kim Erbe seconded, to approve the Long-Range Plan for January 2019 through December 2021, as amended. All were in favor and the motion carried.

Old Business: Regarding the status of the Charter Application, still no word.

Regarding the State Aid for Library Construction Grant Application, Rebecca Brown presented a new "proof of availability of funds" for Ed Donoghue to sign on behalf of the Library Board, changing the amount from \$10,000 to \$10,134. Rebecca Brown having moved, Kim Erbe having seconded, all voting in favor, the motion carried.

Regarding the 2019 Town Budget, Kim Erbe made a motion, Alesa Wilson seconded to add 2.5% to the two personal services lines (L7410.1 and L7410.11) to accommodate an increase in wages, as the Board decides. All were in favor and the motion carried.

New Business: Regarding planning with Herb Perkins for Lunch Learn and Play, after discussion it was decided we would reach out to Herb next spring, well in advance of the beginning of the program.

President Ed Donoghue stated he would like to open all future meetings with the Pledge of Allegiance. A flag will be moved into the meeting room.

Regarding the outlining of the roles and responsibilities of the Town of Salem, the Board of Trustees (BOT) of the Bancroft Trust, and the BOT of the Library, the Library Board discussed engaging a trust attorney. After discussion Rebecca Brown made a motion, Alesa Wilson seconded, to have Vice President Kim Erbe inquire about a trust attorney to approach. After further discussion, Kim Erbe made a motion, Alesa Wilson seconded, to ask whoever was found to prepare an estimate of fees. All were in favor on both motions, and they were carried.

The next meeting was set for Tuesday, October 2, 2018 at 6:30 PM.

The meeting was adjourned.