

**Bancroft Public Library**  
**Board of Trustees – Minutes of the November 2, 2021 Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, and Rebecca Brown. Rachael Armstrong was excused. Also present were Library Director Lori Stokem and Town Council/Bancroft Trust member Brenda Levey.

Kim Erbe made a motion, Alesa Wilson seconded, to approve the October 5, 2021 meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 87 through 94 and totaling \$2104.27 were audited and ordered paid. Alesa Wilson made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:** Library Courtyard—will pick up in the Spring.

Strategic Planning – Kim Erbe made a motion, Alesa Wilson seconded, to approve the final Strategic Plan document. All were in favor and the motion was carried.

**Old Business:** Regarding the 2019-2020 State Aid for Library Construction Grant (ADA Compliance), things are still rolling. Kim Erbe made a motion, Alesa Wilson seconded, to give Kathy Chambers permission to pre-pay the Contractor's invoices after they have been approved by Matt Scheidt.

Regarding the 2020-2021 State Aid for Library Construction Grant for replacement Windows, an RFP will be prepared in January, 2022, followed by work in the Spring.

Regarding the 2021/2022 SALS Challenge Grant, the application has been submitted.

**New Business:** President Ed Donoghue's term expires December 31, 2021. After he agreed to continue for another term, Kim Erbe made a motion, Alesa Wilson seconded, to notify the Town so they can approve his appointment at their November meeting.

The new cleaner is Crystal Paul.

The next regular meeting was set for Tuesday, December 7, 2021 at 6:30 PM.