

**Bancroft Public Library**  
**Board of Trustees – Minutes of the August 16, 2022 Regular Meeting**

Present were Ed Donoghue, Rebecca Brown, Alesa Wilson, and Rachael Armstrong. Also present was Town Council Liaison Evera Sue Clary.

**Minutes:** Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the July 12, 2022 regular meeting minutes. All were in favor and the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 55 through 59 and totaling \$8594.34 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:** None.

**Old Business:** Regarding the 2019/2020 State Aid for Library Construction Grant (ADA Compliance), a missed application for payment was processed and approved at tonight's meeting. Closing paperwork for the State Education Department will be submitted before the end of August, after which the final ten percent of the grant should be received.

Regarding the 2020/2021 State Aid for Library Construction Grant (Windows), we are waiting for delivery, after which installation should take 2 to 3 weeks.

Regarding new floor covering in Proudfit Hall, according to Sue Clary, the remainder of a Court Administration Grant will be budgeted toward new flooring.

Regarding the refurbishing of the hanging sign for the Bancroft building, it was proposed that it display the Bancroft Library logo at the top with: Bancroft Public Library, Proudfit Hall, and Salem Town Court underneath. This proposition will be brought to the Town Board/Trust Board at their next meeting.

**New Business:** Regarding annual Trustee Training, Ed Donoghue has requested SALS provide a session for credit that all Bancroft Trustees could attend together.

Regarding a 2022-2023 NYSED Library Construction Grant, no application will be submitted this year. If SALS can provide another round of challenge grants, the Board might apply in order to replace the fluorescent fixtures in Proudfit Hall with LED lighting.

Regarding installing video surveillance equipment around the Bancroft Building, Alesa Wilson made a motion, Rachael Armstrong seconded, to continue researching options/prices. Any system must be approved by SALS for the security of the Library's internet infrastructure.

A very preliminary working copy of the proposed 2023 budget was distributed for the Board's consideration and input.

The next regular meeting was set for Tuesday, September 13, 2022 at 6:30 PM.