

Bancroft Public Library
Board of Trustees – Minutes of the September 13, 2022 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Alesa Wilson, and Rachael Armstrong. Also present was Town Council Liaison Evera Sue Clary, Friends of the Library Treasurer Wendy Hunter, and Noah Spivak who has worked with Ed Donoghue on options for building surveillance.

Noah Spivak demonstrated with both recorded and real time video the operation of the simpler and less expensive option being considered.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the August 16, 2022 regular meeting minutes. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 60 through 65 and totaling \$3919.73 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding the 2020/2021 State Aid for Library Construction Grant (Windows), we are waiting for delivery, after which installation should take 2 to 3 weeks.

Regarding new floor covering in Proudfit Hall, according to Sue Clary, the remainder of a Court Administration Grant will be budgeted toward new flooring.

Regarding the refurbishing of the hanging sign for the Bancroft building, it was proposed that it display the Bancroft Library logo at the top with: Bancroft Public Library, Proudfit Hall, and Salem Town Court underneath. This proposition will be brought to the Town Board/Trust Board at their next meeting.

Regarding exterior surveillance, the Board felt the less expensive option would be adequate but agreed to approach the Bancroft Trust Board to contribute, as they are responsible for the building overall.

Regarding the 2023 Budget, discussion was had about various ways to reduce the budget or find more revenue, so that savings do not continue to be depleted to balance the budget. Ultimately it was decided: on motion by Kim Erbe, second by Alesa Wilson, that an increase of \$2000 be requested of the Town Board. All were in favor and the motion was carried. In addition, Alesa Wilson made a motion, Rachael Armstrong seconded, to approach the Town of Hebron for a contribution. All were in favor and the motion was carried. Finally, it was suggested that the Friends could be approached for a donation to fund the "Classics" senior program.

New Business: None.

The next regular meeting was set for Tuesday, October 11, 2022 at 6:30 PM.