

Bancroft Public Library
Board of Trustees – Minutes of the October 11, 2022 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rebecca Brown, Alesa Wilson, and Rachael Armstrong. Also present was Library Director Lori Stokem and from the Friends of the Library, Wendy Hunter, Treasurer, Meghan Adams, President, and Ellen Heneghan, member.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the September 13, 2022 regular meeting minutes. All were in favor and the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 66 through 73 and totaling \$8206.14 were audited and ordered paid. Rachael Armstrong made a motion, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached. In addition, Lori Stokem mentioned contact from an outfit that would keep the AED in the courtroom up to date. It was suggested that she go ahead and order the replacement pediatric pads and the annual subscription--the information and/or invoice will be forwarded to the Town/Trust Board for payment.

Committee Reports: None.

Old Business: Regarding the 2020/2021 State Aid for Library Construction Grant (Windows), the windows are done and will be delivered this week. Al Wilson will install them asap.

Regarding new floor covering in Proudfit Hall, according to Sue Clary, the remainder of a Court Administration Grant will be budgeted toward new flooring.

Regarding the refurbishing of the hanging sign for the Bancroft building, it is looking like this will be a winter project.

Regarding a Library website donations link, Rebecca Brown made a motion, Alesa Wilson seconded, to open a Library savings account to hold the donations until they can be appropriated into the budget.

Still on the table: cyber insurance and exterior video surveillance.

Regarding the 2023 Budget, see the draft attached. Until the Board is advised of the Town's contribution, it cannot be finalized.

New Business: None.

The next regular meeting was set for Tuesday, November 8, 2022 at 6:30 PM.