

Bancroft Public Library
Board of Trustees – Minutes of the February 14, 2023 Regular Meeting

Present were Ed Donoghue, Rebecca Brown, and Alesa Wilson. Excused were Kim Erbe and Rachael Armstrong. Also present was Friends Treasurer Wendy Hunter.

Minutes: Alesa Wilson made a motion, Ed Donoghue seconded, to approve the January 16, 2023 meeting minutes. All being in favor the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 5 through 13 and totaling \$4379.58 were audited and ordered paid. Alesa Wilson made a motion, Ed Donoghue seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Nothing new to report.

New Business: Regarding amendments to the Library Operations Policy and the Notary Services Policy, Alesa Wilson made a motion, Rebecca Brown seconded, to approve the Policies as amended. All were in favor and the motion was carried.

Regarding the Narcan Policy, Alesa Wilson made a motion, Rebecca Brown seconded, to approve the policy as presented. All being in favor, the motion was carried.

The 2022 NYSED Annual Report will be approved at a special meeting scheduled for Friday, February 24, 2023 at 5 PM.

Executed (annual) Conflict of Interest Policy forms were filed with the Library's records in the back office.

The next regular meeting was set for Tuesday, March 14, 2023 at 6:30 PM.