

Bancroft Public Library
Board of Trustees – Minutes of the May 9, 2023 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Lori Stokem and Town Council liaison Evera Sue Clary.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the April 11, 2023 regular meeting minutes as corrected. All being in favor the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 25 through 31 and totaling \$1858.30 were audited and ordered paid. Alesa Wilson made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding warranty repairs for the ADA project (Library door opener issues and cement cracks), Ed Donoghue is working with the contractor to get them completed.

Regarding new carpeting for Proudfit Hall, a selection will be made after tonight's meeting.

Regarding the outside sign, work is complete and plans are being made to hang it.

Regarding cyber insurance, we are still waiting for a quote.

Regarding the lighting project using the SALS Challenge Grant, a legal ad requesting proposals will be sent to The Eagle newspaper, and any bids collected will be opened at the June meeting.

New Business: A check for the SALS Challenge Grant in the amount of \$2429.00 has been received. Rebecca Brown made a motion, Kim Erbe seconded, to adopt a resolution appropriating this amount into the 2023 Budget for the purpose of paying for this lighting project. All being in favor, the motion was carried.

The next regular meeting was set for Tuesday, June 13, 2023 at 6:30 PM.

RESOLUTION NO. 1 OF 2023

PROUDFIT HALL LIGHTING CHANGE-OUT PROJECT

WHEREAS the Board of Trustees of Bancroft Public Library has applied for and received a Challenge Grant in the amount of \$2429.00 from the Southern Adirondack Library System for the purpose of removing the existing fluorescent lighting fixtures from Proudfit Hall and replacing them with energy-saving LED fixtures; and

WHEREAS a budget amendment incorporating this \$2429.00 into the 2023 Budget must be adopted; now, therefore, be it

RESOLVED on motion by Trustee Brown, second by Trustee Erbe, carried by a majority vote of the full Board at its meeting held on May 9, 2023, that the Treasurer be directed to appropriate said \$2429.00 into L7410.4 in order to cover invoices for this project.