

BANCROFT PUBLIC LIBRARY

EVALUATION PROCEDURES POLICY

1. To evaluate the effectiveness of the library's print and non-print collections in meeting the needs of the community, the Library Director and/or the Board of Trustees shall:
 - A. Tally circulation figures for adult fiction and non-fiction, juvenile fiction and non-fiction, magazines, and audio-visual materials.
 - B. Analyze inter-library loan requests to guide the purchase of new materials.
 - C. Obtain the circulation frequency of the most popular books and audio-visual materials.
 - D. Provide patrons with an opportunity to suggest materials to be purchased--e.g., with a suggestion box.

2. To evaluate the effectiveness of library programming in meeting community needs, the Library Director and/or the Board of Trustees shall review the monthly circulation statistics provided by the Director.

Adopted: July 11, 2017
Reaffirmed: May 10, 2022