

BANCROFT PUBLIC LIBRARY

NALOXONE [NARCAN] POLICY

PURPOSE:

To establish guidelines and procedures regarding the utilization and pre-hospital administration of nasal Naloxone by Bancroft Public Library in order to reduce the number of fatalities which occur as a result of opioid overdoses

POLICY:

It is the policy of Bancroft Public Library for trained staff to administer, in accordance with state law and guidelines and oversight, to persons suffering from opioid overdose at the earliest possible time to minimize chances of a fatality

DEFINITIONS:

1. **Naloxone:** an opioid receptor antagonist and antidote for opioid overdose produced in intramuscular, intranasal and intravenous forms. Naloxone is specifically used to counteract life threatening depression of the central nervous system and respiratory system. Narcan is a brand name for intranasal Naloxone
2. **Opioids:** a class of drugs that interact with opioid receptors on nerve cells in the body and brain. Opioids include the entire family of opiates including natural, synthetic, and semi-synthetic forms. Opioids include drugs such as heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription such as oxycodone, hydrocodone and morphine
3. **Opioid Overdose:** an acute condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of an opioid or another substance with which an opioid was combined, or that a layperson would reasonably believe to be an opioid-related drug overdose that requires medical assistance

GENERAL PROCEDURES:

1. Naloxone shall be securely stored with the First Aid supplies at the front desk
2. Bancroft Public Library appoints the Library Director to oversee the Naloxone Policy. The Naloxone Coordinator's responsibilities will include:
 - a. Ensuring that all Naloxone kits are current and unexpired
 - b. Ensure proper and efficient deployment of Naloxone
 - c. Ensure that authorized staff are appropriately trained in the use and storage of Naloxone
 - d. Ensure that any use of Naloxone on an overdose victim is documented in a Usage Report
 - e. Replace Naloxone kits that are damaged, unusable, expired, or used
3. Only staff trained in the use of Naloxone are authorized to administer Naloxone at Bancroft Public Library.

PROCEDURES FOR USE:

1. Recognize the Signs of Opioid Overdose

Opioid High	Opioid Overdose
Relaxed muscles	Pale, clammy skin
Speech is slowed or slurred	Not breathing or very shallow breathing
Nodding off, appearing sleepy	Deep snorting or gurgling breaths
Still responsive to stimuli	Unresponsive to external stimuli
Normal heart beat/pulse rate	Slowed heart beat/pulse rate
Normal skin color	Cyanotic skin coloration (blue lips, etc.)
Smaller than usual pupils	Pinpoint pupils

- a. Suspected or confirmed opioid overdose consists primarily of:
 - i. Respiratory depression evidenced by slow respiration rate or no breathing
 - ii. Unresponsiveness to stimuli such as calling the victim’s name, shaking them, or performing a sternal rub

- b. Suspicion of opioid overdose can be based on:
 - i. Presenting symptoms
 - ii. Reports from bystanders
 - iii. Staff prior knowledge of the victim
 - iv. Nearby medications, illicit drugs or drug paraphernalia

2. Respond to the Opioid Overdose

- a. **IMMEDIATELY CALL FOR EMERGENCY HELP – DIAL 911**

- b. Check the victim’s breathing. If needed, deliver first aid per your level of training

3. Reverse the Opioid Overdose

- a. **Administer Naloxone**
 - i. Administer Naloxone per the manufacturer’s instructions
 - ii. Once the victim resumes breathing normally, place them in the recovery position, lying on their side
 - iii. Stay with the victim until emergency medical help arrives to take over care

Approved: February 14, 2023

USAGE REPORT

Employee Name: _____

Report Date: ____ / ____ / ____

Date of Overdose: ____ / ____ / ____

Time of Overdose: _____ AM PM

Location where overdose occurred: _____

Gender of the overdose victim: Male

Female

Unknown

Signs of overdose present:

Unresponsive

Slow Pulse

No Pulse

Breathing Slowly

Not Breathing

Blue Lips

Other: _____

What substances were involved in the overdose (present at the scene or suspected):

Heroin

Oxycodone

Hydrocodone

Codeine

Morphine

Fentanyl

Benzos/Barbiturates

Alcohol

Methamphetamine

Cocaine/Crack

Other: _____

Details of Naloxone Deployment

Type of Naloxone used: intramuscular intranasal

intravenous

Lot Number: _____

Expiration Date: ____ / ____ / ____

Number of doses used: ____

Did Naloxone work: Yes No Unknown

Victim's response to Naloxone: Responsive & alert Responsive & sedated No response

Did the victim live: Yes

No

Unknown

Post-Naloxone withdrawal symptoms (check all that apply):

None

Irritable or Angry

Nausea

Muscle Aches

Runny Nose

Watery Eyes

Combative

Vomiting

Other: _____

Other medical action taken:

Sternal Rub

Rescue Breathing

Compressions

AED Used

Oxygen Used Other: _____

Disposition: _____ Care transferred to EMS Other: _____

Notes/Comments:

Report prepared by: _____

Signature: _____

Library Director: _____

Signature: _____