

# **BANCROFT PUBLIC LIBRARY**

## **PROGRAMMING POLICY**

The Bancroft Public Library sponsors informative and entertaining talks, demonstrations, audio-visual presentations, workshops, children's story times and crafts, and other special events. Library programs are coordinated by Library staff and offered free to the public. Library programs provide an opportunity to present the Library and its resources to the community, promote literacy and reading, and provide shared family activities.

Programs are selected by Library staff for their relevance to community needs and interests, popular appeal, and suitability for a general audience. Presenters are chosen for their proven expertise and public performance experience. Other factors considered are the availability of staff and meeting rooms. Funds are budgeted for programs as warranted.

No fees may be charged to people attending Library programs except with the approval of the Board of Trustees. The only items that may be sold are books and recordings by authors and musicians. Friends of the Library or associates of the performer must handle the sale of these items.

Some children's programs may be restricted by age level. Registration is often limited; waiting lists are taken.

Programs may be cancelled for a number of reasons, chiefly: severe weather, absence of the presenter, or low registration. Cancelled programs are not automatically rescheduled. The Library promotes its in-house programming through fliers, news releases, the Library's newsletter, website and Facebook page. Presenters may not publicize their programs without approval of the Library Director.

**Adopted:** July 7, 2020

**Reaffirmed:** May 10, 2022