

**Bancroft Public Library**  
**Board of Trustees – Minutes of the August 8, 2023 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, and Rebecca Brown. Trustees Alesa Wilson and Rachael Armstrong were excused. Also present was Library Director Lori Stokem and Friends Treasurer Wendy Hunter.

**Minutes:** Kim Erbe made a motion, Ed Donoghue seconded, to approve the July 11, 2023 regular meeting minutes. All being in favor the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 45 through 48 and totaling \$1528.75 were audited and ordered paid. Kim Erbe made a motion, Rebecca Brown seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:**

**Old Business:** Regarding the cracked cement to be repaired under warranty, Wainschaf Associates may wind up using a local contractor, Cambridge Concrete?

Regarding cyber insurance, Kevin O'Brien and Michele from SALS had agreed to come to our August meeting. As the full Board could not be present for discussion of the need for cyber insurance, their attendance was postponed until the September meeting.

Regarding the 2023 SALS Challenge Grant, Linendoll Electric has completed the installation.

Regarding the 2023-2024 NYS Aid for Library Construction Grant, Kim Erbe made a motion, Ed Donoghue seconded to apply for \$13,933.00, with the library providing the 25 percent match of \$3483.00. All were in favor and the motion was carried. The Grant would be used to replace the windows in the Library Lobby, add an insulating glass panel behind the stained-glass transoms over the Library and Proudfit Hall doors, and add two exterior outlets at the north and south corners of the east side.

**New Business:**

The next regular meeting was set for Tuesday, September 12, 2023 at 6:30 PM.