

**Bancroft Public Library
Board of Trustees – Minutes of the June 13, 2023 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, and Rebecca Brown. Rachael Armstrong was excused. Also present were Library Director Lori Stokem and Town Council liaison Evera Sue Clary.

Minutes: Kim Erbe made a motion, Alesa Wilson seconded, to approve the May 9, 2023 regular meeting minutes. All being in favor the motion was carried.

Public Comment: None.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 33 through 39 and totaling \$3283.53 were audited and ordered paid. Alesa Wilson made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

In order to spend the grant from the Washington County Home for Aged Women, a budget amendment is required. On motion by Rebecca Brown, second by Kim Erbe, and unanimous vote of the majority present, Resolution No. 2 of 2023 was adopted appropriating \$2000.00 to L7410.2 and \$1050.00 to L7410.4.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding warranty repairs for the ADA project (Library door opener issues and cement cracks), Ed Donoghue is working with the contractor to get them completed.

Regarding new carpeting for Proudfit Hall, bids are out, to be opened at the Town's June meeting.

Regarding cyber insurance, we are still waiting for a quote.

Linendoll Electric was the only bid received for the 2023 Challenge Grant Lighting Project. On motion by Kim Erbe, second by Alesa Wilson, carried by all, Linendoll Electric was granted the project, to include application for a rebate from NYSEG and the installation of dimmable switches.

New Business: No action was taken on the *Freedom to Read Draft Resolution* forwarded from SALS for Board consideration. It was felt that Bancroft Library's current policies and procedures adequately address the concerns raised.

Regarding the Proudfit Hall Usage Policy and Agreement changes proposed, Kim Erbe moved, Alesa Wilson seconded, to accept the changes contingent on the Trustees of the Bancroft Trust agreeing. All were in favor and the motion was carried.

Regarding the 2023-2024 State Aid for Library Construction Grant, the Board agreed to apply for a grant to replace the windows in the Library lobby, as was done in the courtyard, and to install two exterior weather-proof outlets.

The next regular meeting was set for Tuesday, July 11, 2023 at 6:30 PM.

RESOLUTION NO. 2 OF 2023

APPROPRIATING SURPLUS INTO THE 2023 BUDGET OF BANCROFT PUBLIC LIBRARY

WHEREAS the Washington County Home for Aged Women granted Bancroft Public Library \$3050.00 for the purpose of purchasing large type and audio books, supplies for a Senior Social Hour, and gas cards for book delivery to elderly patrons; and

WHEREAS in order to spend these grant funds, they must be appropriated into the 2023 Budget; now, therefore, be it

RESOLVED, on motion by Rebecca Brown, second by Kim Erbe, carried by majority vote of those present at a regular meeting held on June 13, 2023, that this Resolution No. 2 of 2023 is hereby adopted, appropriating

\$2000.00 to L7410.2 and
\$1050.00 to L7410.4.

I attest to the above action of the
Board of Trustees of Bancroft Library

Rebecca Brown

Rebecca Brown, Secretary