

**Bancroft Public Library**  
**Board of Trustees – Minutes of the September 12, 2023 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Also present was Library Director Lori Stokem, Town liaison Evera Sue Clary, and Friends Treasurer Wendy Hunter.

**Minutes:** Kim Erbe made a motion, Rachael Armstrong seconded, to approve the August 8, 2023 regular meeting minutes. All being in favor the motion was carried.

**Public Comment:** None.

**Correspondence:** None.

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 49 through 57 and totaling \$4633.52 were audited and ordered paid. Kim Erbe made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.

**Committee Reports:** None.

**Old Business:** Regarding the cracked cement to be repaired under warranty, Wainschaf Associates has hired local contractor, Cambridge Concrete.

Kevin O'Brien from Upstate Agency LLC and Michele from SALS attended and presented their understanding of what needed cyber insurance coverage at the local library level. They fielded questions from the Board. No action was taken at this time.

Regarding the 2023-2024 NYS Aid for Library Construction Grant, SALS has informed the Board that a 75/25% match may not be achievable and for applicants to approve a possible 50% match. Rebecca Brown made a motion, Rachael Armstrong seconded, to approve a 50% match if needed. All were in favor and the motion was carried.

Continuing the conversation about "open" banners, after discussion Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the purchase of 2 mountable banners in the style presented and agreed upon. All were in favor and the motion was carried.

**New Business:** Regarding snow removal, Kim Erbe indicated she would ask her husband to, once again, lend his services.

Ed Donoghue indicated there may be other grant money available for projects, and perhaps the Board should approach the Bancroft Trust about extending the Bancroft Library into the old fire bays. Kim Erbe made a motion, Alesa Wilson seconded, to start a discussion at the next Trust Board meeting about this long-range project. All were in favor and the motion was carried.

The next regular meeting was set for Tuesday, October 10, 2023 at 6:30 PM.