

**Bancroft Public Library**  
**Board of Trustees - Minutes of the February 15, 2024 Regular Meeting**

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, and Rachael Armstrong. Also present was Town Board Supervisor, Sue Clary, Friends Treasurer Wendy Hunter, and Library Director Lori Stokem.

The original meeting date was Tuesday, January 13, 2024. However, lack of a quorum caused a postponement until tonight.

**Minutes:** Rachael Armstrong made a motion, Kim Erbe seconded, to approve the January 16, 2024 regular meeting minutes. All being in favor the motion was carried.

**Public Comment:** NONE

**Correspondence:** NONE

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 8 through 15 and totaling \$2,522.03 were audited and ordered paid. Rachael Armstrong made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

**Library Director's Report:** See attached.  
Lori Stokem gave the board her letter of resignation.

**Committee Reports:** None.

**Old Business:** Regarding the 2023-2024 NYS Aid for Library Construction Grant, we are waiting for approval from the State Education Department.

Regarding the proposal for the 2024 SALS Challenge Grant, from John G. Wait Associates for basic schematic drawing for Library building expansion was approved for submittal. Kim Erbe made a motion, Rachael Armstrong seconded. All were in favor and the motion was carried. Appointment of a Library Expansion Committee is on hold until a new Library Director is appointed.

Cyber Liability Insurance from Upstate Insurance agency, was approved. Rachael Armstrong made a motion, Kim Erbe seconded to agree to the contract. All being in favor the motion was carried.

**New Business:** The Trustees Education Policy was approved. Kim Erbe made a motion, Rachael Armstrong seconded. All were in favor and the motion was carried.

Regarding the 2023 NYS ED Annual Report : Rachael Armstrong made a motion, Kim Erbe seconded. All were in favor and the motion was carried.

Regarding the Trust member's annual acknowledgement of *Conflict of Interest Policy* all members agreed and signed.

The next meeting is scheduled for March 12, 2024.