

**Bancroft Public Library
Board of Trustees - Minutes of the April 8, 2025 Regular Meeting**

Present were Ed Donoghue, Alesa Wilson, Rachael Armstrong, and Rebecca Brown. Kim Erbe was excused. Also present were Library Director Melissa Carll and Town liaison Sue Clary.

Minutes: Alesa Wilson made a motion, Ed Donoghue seconded, to approve the March 11, 2025 regular meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report: Mark Cooney completed some electrical work, including replacing an outlet in the children's area and two light switches.

Correspondence:

Finance Officer's Report: Vouchers from the Library Fund Nos. 21 through 26 and totaling \$2567.91 were audited and ordered paid. Rachael Armstrong moved, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached. In addition, on the recommendation of Director Melissa Carll and Assistant Director Karen Hickland, Alesa Wilson moved, Rachael Armstrong seconded, to hire Chaylyn Mae Harrington for the after-school program coordinator position, to begin immediately. All were in favor and the motion was carried.

Committee Reports: None.

Old Business: Regarding the 2023-24 State Aid for Library Construction grant, and in keeping with the State guidelines, an update was requested by and sent to SALS.

New Business: The Salem School Service Day is Friday, May 2. Jobs for the Library being considered include washing the windows and spreading grass seed for shade conditions.

The 2026 Joint Automation (JA) fee will increase by \$32.47 per month, from \$5577.85 to \$5967.46 for the year.

The next regular meeting is scheduled for Tuesday, May 13, 2025.