

Bancroft Public Library
Board of Trustees – Minutes of the July 8, 2025 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Alesa Wilson, and Rachael Armstrong. Also present was Library Director Melissa Carll, Town Liaison Sue Clary, and Friends Treasurer Wendy Hunter. .

Minutes: Rachael Armstrong made a motion, Kim Erbe seconded, to approve the June 10, 2025, regular meeting minutes. All being in favor the motion was carried.

President's Comment: Ed Donoghue informed the Board that he and Mark Cooney cleaned the air conditioner filters for the Library and Proudfit Hall community room and that the installation of an electrical outlet in the lobby has been completed. He also reported that someone put a hole in the courtyard fence gate.

Correspondence: None.

Finance Officer's Report: Vouchers from the Library Fund Nos. 38 through 41 and totaling \$464.82 were audited and ordered paid. Kim Erbe made a motion, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding the 2023 - 2024 State Aid or Library Construction Grant - The windows have been installed, and electrical work has been completed, and the final bill has been submitted.

New Business: Kim Erbe made a motion, Rachael Armstrong seconded, to purchase a new HP printer/copier/fax not to exceed \$800.00. All were in favor and the motion was carried.

Rachael Armstrong made a motion and Kim Erbe seconded to approve the Programming Policy as amended. All were in favor and the motion was carried.

Library Hours: A discussion was had to alleviate congestion on the sidewalk in front of the Library to modify the Saturday Library hours. After a lengthy discussion, Ed Donoghue made a motion, Rachael Armstrong seconded, to table this item until next month's meeting. All were in favor and the motion was carried.

The next regular meeting was scheduled for Tuesday, August 12, 2025.