

Bancroft Public Library
Board of Trustees - Minutes of the August 5, 2025 Regular Meeting

Present were Ed Donoghue, Kim Erbe, Rachael Armstrong, and Rebecca Brown. Also present were Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and a member of the public.

Minutes: Rachael Armstrong made a motion, Kim Erbe seconded, to approve the July 8, 2025 regular meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report: The roof leak has been repaired under warranty.

Correspondence:

Finance Officer's Report: Vouchers from the Library Fund Nos. 42 through 48 and totaling \$6310.48 were audited and ordered paid. Kim Erbe moved, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding the 2023-24 State Aid for Library Construction grant, the windows and outlets have been installed and final bills were paid at this meeting. Rebecca Brown will close out the project.

Discussion about a change in library hours on Saturdays in response to continued activism outside were tabled until the full Board was in attendance. At the meeting was Dr. Mike Mugits, who requested the library not change its hours.

New Business: The 2026 Draft Budget was presented and briefly discussed. The Library Directors will be working on the numbers for a tentative budget for the September meeting.

Rachael Armstrong made a motion, Kim Erbe seconded to approve up to \$200 for the purchase of an outlet to be installed on top of the shelves behind the circulation desk. All were in favor and the motion was carried. Ed Donoghue and Mark Cooney will install.

As Liaison with the Town/Trust, Rebecca Brown will share the Cardiac Life invoice (for the AED upkeep) ask for a split with the Court and Trust.

The next regular meeting is scheduled for Tuesday, September 9, 2025.