

September Board Meeting – Bancroft Public Library

Director's Report

News/Updates & Issues

- **Large Type Books are back on the New Shelf** – the challenge of ordering has been resolved!
- **Preparing to work on adding a few kits to the library in September** – Friends will provide up to \$500 for the kits.
- **Back to School Bash at Courthouse** – Melissa attended the Back to School Bash at the courthouse. She tabled and shared information about upcoming programs and A.S.A.P. with several families. It was a great event!
- **Book Donation Bin Being Used** – The book bin has been filled approximately 19 times and emptied. We are currently on our 20th bin, which is fantastic.

Follow Up from Previous Meetings

Circulation Statistics

- See website for the August Circulation report.

Program Stats

- **Summer Reading Challenge** – 8 participants (5 kids, 3 adults)
- **Lunch, Learn and Play** - 6 sessions, 10 – 18 kids per session
- **USS Slater Talk** – 10- 12 participants
- **Orienteering Workshop** – 10 participants
- **Weekly/Monthly programs** – Book Groups, Scrabble, Tech Help, Book Club, Herbal Study Group, Homesteading Group, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
Compost Bucket Program with Community Garden	Launch in July- delayed into August	As part of the Climate Smart Community Initiative of which Salem is a part, the library will begin composting food scraps and taking them to the community garden.
Hunter Safety Online Classes	September and October	Use Bancroft Library to take the online hunter safety classes.
Crayon Recycling Program	Launch end of August	We will install a crayon recycling bucket in the lobby for patrons to donate used crayons. Crayons will go to the National Crayon Recycle Program.
Washington County Pop Up Luncheon	Wednesday, September 17, 2025	Wash. County comes for the quarterly luncheon.
Craft Swap	Tuesday, September 23, 2025	Anyone is welcome to come and find new-to-you craft items. You may also bring in your gently-used craft supplies (anything from kids'

		items to supplies and tools for knitting, scrapbooking, painting, drawing, etc) that you no longer use and are ready to pass on to another person or family! Green Arts Supply will be on site to take craft supplies that are left over.
Upcoming in October:		<ul style="list-style-type: none"> • Alzheimer's Class – 10 Warning Signs • Fort Ti History Talk • Self-Massage Class with Mandy McKillop

Outreach in the Local Community (and Beyond!)

- **Back to School Bash at Courthouse** – Melissa attended the Back to School Bash at the courthouse. She tabled and shared information about upcoming programs and A.S.A.P. with several families. It was a great event!

Financials and Donations

- **Printer replaced**– new printer is up and running. We had to return the *first* new printer, and Melissa ended up at Staples for a replacement. The cost ended up being \$200 more than initially expected (the first printer was bought on sale). Printer was \$779 and protection plan was \$109.99.
- **Donations** – Donations and notes have been coming in memory of Peg Culver. We are tracking so that each can be thanked accordingly.

Staff & Volunteers

- STAFF: Melissa Curtis will be unable to be a fill-in anymore (at least a regular fill-in). Chaylyn has agreed to be a fill-in, and so Melissa Carll has been training her more during her shifts, to make her more comfortable with Polaris and the front desk.
- VOLUNTEERS: our volunteers are amazing!
 - Maggie Leary and Beth Dellarocco each come in once a week to help with weeding, redoing spine labels, dusting, and more!
 - Mike and Brenda Mugits still volunteer to organize book donations (Mike) and organize and supply the craft cart (Brenda).
 - Klara Varosy will be attending the gardens (she just started this month)
 - Mark Cooney – as always, with anything that is needed!
 - All five of our Farm – 2 – Library drivers

Facility Update

- **Mold in basement** – There is mold growing along the drywall of the climate control room in the basement.

Technology

- JA coming in August to update all our older computers to Windows 11 – DONE!
- A notice from JA about text messaging updates: We are pleased to announce that on Tuesday 8/19/2025 we will be implementing MessageBee for text overdue notices. Text messages for hold notices, almost overdue reminders and patron expiration reminders will be turned on Wednesday. MessageBee is a third party product by Unique Management used by many other library systems.

Submitted by: Melissa Carll, Library Director, September 6, 2025