



BOARD OF TRUSTEES MEETING

October 14, 2025, Agenda

Audit of Vouchers – 6:30 PM.

1. Call to order– 6:45 PM.
2. Pledge of Allegiance.
3. Adoption of agenda.
4. Minutes – approval of the September 9, 2025, meeting minutes.
5. Public comments.
6. President's report.
7. Correspondence.
8. Finance Officer's report.
9. Library Director's report.
 - Trustee annual training status.
10. Committee reports.
11. Old business.
 - Library expansion.
 - Window Maintenance.
 - 2026 Draft budget (Attachment #1).
 - Snow removal.
 - Audio book recycling.
 - Computer chairs.
 - Storage room/bathroom.
 - Basement mold remediation.
12. New business.
 - Flagpole.
 - Bancroft Library banner/sign.
 - Other business.
13. Public comments.
14. Next meeting – November 11, 2025.
15. Adjournment.

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BANCROFT PUBLIC LIBRARY--2026 TENTATIVE BUDGET

2.00%

Revenues and Other Sources		2025 Adopted	2026 Tentative	
L2082	Library Fines and Fees	\$1,000.00	\$1,000.00	
L2360	Town of Salem	\$38,900.00	\$41,000.00	\$778.00
L2360	Salem CSD/Library Tax	\$44,775.00	\$52,275.00	\$1,045.50
L2401	Interest and Earnings	\$3,000.00	\$3,000.00	
L2705	Gifts and Donations	\$0.00	\$0.00	
L2770	Miscellaneous	\$0.00	\$0.00	
L3840	NYS Aid (LLSA through SALS)	\$1,493.00	\$1,493.00	
Total Revenues		\$89,168.00	\$98,768.00	
Appropriated Fund Balance		\$7,748.00	\$1,092.00	
Total Revenues and Other Sources		\$96,916.00	\$99,860.00	
Expenditures		2025 Adopted	2026 Tentative	
L7410.1	Library Director	\$27,000.00	\$27,810.00	\$810.00
L7410.1	Deputy Director	\$19,000.00	\$19,570.00	\$570.00
L7410.11	Staff	\$16,120.00	\$16,240.00	\$0.03
L7410.2	Circulating Items	\$14,000.00	\$15,000.00	
L7410.4	Contractual Detail*	\$15,496.00	\$15,880.00	
L9010.8	Retirement	\$500.00	\$500.00	
L9030.8	SS/Med Employer Match	\$4,800.00	\$4,860.00	
Total Expenditures		\$96,916.00	\$99,860.00	

Contractual Detail*	2025	2026
Library Materials	\$4,000.00	\$4,000.00
Software	\$500.00	\$700.00
Joint Automation Svcs	\$5,808.00	\$5,968.00
Postage	\$146.00	\$170.00
Telephone and Internet	\$2,160.00	\$2,160.00
Cyber Liability Insurance	\$1,882.00	\$1,882.00
Miscellaneous	\$1,000.00	\$1,000.00
Total	\$15,496.00	\$15,880.00

Staff