

Bancroft Public Library
Board of Trustees - Minutes of the October 14, 2025 Regular Meeting

Present were Board members Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown, Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and Town Liaison Sue Clary.

Minutes: Kim Erbe made a motion, Alesa Wilson seconded, to approve the September 9, 2025 regular meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report: The outlet behind the circulation desk has been installed.

Correspondence: A donation from Phantom Labs in the amount of \$695 was received.

Finance Officer's Report: Vouchers from the Library Fund Nos. 53 through 62 and totaling \$2911.86 were audited and ordered paid. Alesa Wilson moved, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

As the 2025 NYS Employee Retirement System invoice will be \$2928.00, and the Board budgeted \$500, Rebecca Brown made a motion, Alesa Wilson seconded, to adopt a resolution appropriating the balance of \$2428.00 from surplus and applying it to L9010.8. All being in favor, the Resolution was adopted.

Library Director's Report: See attached. After discussion, Rachael Armstrong moved, Alesa Wilson seconded, to approve both \$5600.00 for 6 new computers and up to \$2800.00 for new computer chairs. All being in favor, the motion was carried.

Regarding cleaning the carpet in the library and lobby, Alesa Wilson made a motion, Rachael Armstrong seconded, to authorize up to \$450 for carpet cleaning. All being in favor, the motion was carried.

Committee Reports: None.

Old Business:

New Business: After discussion, Kim Erbe made a motion, Rachael Armstrong seconded, to declare the roll-top desk surplus and consider how to dispose of it. All being in favor, the motion was carried.

The Trust Board will be notified that the flagpole needs a replacement pulley, which is currently non-operational.

The next regular meeting is scheduled for Tuesday, November 11, 2025.