

Bancroft Public Library
Board of Trustees - Minutes of the November 13, 2025 Regular Meeting

Present were Board members Ed Donoghue, Alesa Wilson, Rachael Armstrong, and Rebecca Brown, Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and Bancroft Trust Board member Brenda Levey.

Minutes: Rachael Armstrong made a motion, Alesa Wilson seconded, to approve the October 14, 2025 regular meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report: The backyard leaves have been removed.

Correspondence:

Finance Officer's Report: Vouchers from the Library Fund Nos. 63 through 67 and totaling \$2346.98 were audited and ordered paid. Alesa Wilson moved, Rachael Armstrong seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Rachael Armstrong made a motion, Alesa Wilson seconded, to record in the minutes this Library Board's grateful acknowledgement of all that the Friends of Bancroft Library provide. For all the useful items their generosity enables the library to offer the community: the new all-in-one printer/copier/scanner, 6 new public computers, new computer chairs, and for the funding of programming through the year, we thank you.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Alesa Wilson made a motion, Rachael Armstrong seconded, to adopt a resolution approving the 2026 Draft Budget as Final. All being in favor, the Budget Resolution was adopted.

After discussion it was decided to leave the bathroom in the Peg Culver Reading Room in place.

Willie Linendoll has been enlisted to repair/replace the pulley on the flagpole.

New Business: After discussion, Alesa Wilson made a motion, Rachael Armstrong seconded, to pay, together with the Bancroft Trust, one half of a new commercial vacuum cleaner. All being in favor, the motion was carried.

Regarding changes to the Proudfit Hall Rental - Usage Agreement, Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the changes as presented.

Rebecca Brown's term on the Board ends December 31, 2025. Her having agreed to another 5-year term, Rachael Armstrong made a motion, Alesa Wilson seconded, to approve her nomination and second her name to the Town Council for approval. All being in favor, the motion was carried.

The next regular meeting is scheduled for Tuesday, December 9, 2025.

**RESOLUTION AMENDING THE 2025 BUDGET
OF BANCROFT PUBLIC LIBRARY**

WHEREAS it has come to the attention of the Board of Trustees of Bancroft Public Library that the expenditure line L9010.8 (Retirement) will be overdrawn after this year's annual payment in December of \$2428.00; and

WHEREAS, only \$500.00 was budgeted for this expenditure; now, therefore, be it

RESOLVED, on motion by Rebecca Brown, second by Alesa Wilson, to appropriate from surplus \$1928.00 to cover the balance required for this expenditure; and all being in favor, the motion to adopt this resolution was carried.

Rebecca Brown as Secretary to
the Board of Trustees does hereby
attest to the above action by the Board.

RESOLUTION ADOPTING THE 2026 BUDGET FOR BANCROFT PUBLIC LIBRARY

WHEREAS the Board of Trustees of Bancroft Public Library has drafted, in collaboration with the Library Director, a projected tentative budget for the coming year; and

WHEREAS much discussion has been had: pertaining to each line of revenue or expenditure projected for the budget, considering the tax cap and the taxing portion of the revenues, and wanting to maintain a reasonable expectation of shared support; now, therefore, be it

RESOLVED on motion by Alesa Wilson, second by Rachael Armstrong, at a meeting of the Board held on November 13, 2025, to move the draft tentative budget to final and adopted. All being in favor, the motion was carried.

Rebecca Brown as Secretary to
The Board of Trustees does hereby
Attest to the above action by the Board.