



BOARD OF TRUSTEES MEETING

January 13, 2026, Agenda

Audit of Vouchers – 6:30 PM.

ANNUAL MEETING

1. Call to order – 6:45 PM.
2. Pledge of Allegiance.
3. Election of 2026 Officers.
 - President
 - Vice President
 - Secretary
 - Finance Officer
4. Appointment of Treasurer.
5. Appointment of Town Board and Bancroft Trust representatives.
6. Establish regular monthly meeting time and dates for 2025.
7. Designate the official newspaper for Bancroft Public Library.
8. Public comments.

REGULAR MEETING

1. Call to order.
2. Adoption of agenda.
3. Minutes – approval of the December 9, 2025 meeting minutes.
4. Public comments.
5. President's report.
6. Correspondence.
7. Finance Officer's report.
8. Library Director's report.
 - Trustee annual training status.
9. Committee reports.

10. Old business.

- Library expansion.
- Window maintenance.
- Basement mold remediation.
- Flagpole.
- Trust approval of revised Proudfit Hall Rental - Usage Agreement.
- Bancroft Library banner for offsite events.
- Children's table.
- Cyber insurance.

11. New business.

- Circulating CD/DVD Agreement (Attachment #1).
- Other business.

12. Executive session – Library Director annual performance review.

13. Public comments.

14. Next meeting – February 10, 2026.

15. Adjournment.

BANCROFT PUBLIC LIBRARY

CIRCULATING CD/DVD AGREEMENT

CD/DVD players may be borrowed by patrons who have a valid library card, are at least 18 years of age, and who have no outstanding fines. One CD/DVD player may be checked out per household. CD/DVD players are checked out for two weeks and may be renewed one time if no one is on the waiting list. CD/DVD players are available on a first-come, first-served basis.

CD/DVD players must be returned to the Bancroft Public Library during operating hours. CD/DVD players may not be returned in the book drop or to any other library.

The overdue fee for CD/DVD players is \$2.00 per day. Failure to return a CD/DVD player within two weeks of its due date will cause a \$50.00 replacement fee to be charged to the borrowing patron's account. The replacement fee will be deleted when the CD/DVD players is returned in good condition.

By my signature when signing out this CD/DVD player, I acknowledge:

- I agree to the above terms and conditions.
- I agree to accept full responsibility for the CD/DVD player and any peripherals when it is signed out to me.
- I will exercise reasonable care of the CD/DVD player.
- I will pay the full replacement cost for the CD/DVD player and/or any peripherals in the event I fail to return them and will pay in full for any damage sustained to the equipment while it is in my care.
- I will refrain from altering the account settings on the CD/DVD player.

Patron signature: _____

Library card #: _____ CD/DVD players #: _____

Library staff initials: _____ Date: _____

----- **RETURN RECEIVED** -----

Return date: _____ Condition: _____

Library staff initials: _____

Adopted: January 13, 2026