

# **BANCROFT PUBLIC LIBRARY**

## **CIRCULATING CD/DVD AGREEMENT**

CD/DVD players may be borrowed by patrons who have a valid library card, are at least 18 years of age, and who have no outstanding fines. One CD/DVD player may be checked out per household. CD/DVD players are checked out for two weeks and may be renewed one time if no one is on the waiting list. CD/DVD players are available on a first-come, first-served basis.

CD/DVD players must be returned to the Bancroft Public Library during operating hours. CD/DVD players may not be returned in the book drop or to any other library.

The overdue fee for CD/DVD players is \$2.00 per day. Failure to return a CD/DVD player within two weeks of its due date will cause a \$50.00 replacement fee to be charged to the borrowing patron's account. The replacement fee will be deleted when the CD/DVD players is returned in good condition.

By my signature when signing out this CD/DVD player, I acknowledge:

- I agree to the above terms and conditions.
- I agree to accept full responsibility for the CD/DVD player and any peripherals when it is signed out to me.
- I will exercise reasonable care of the CD/DVD player.
- I will pay the full replacement cost for the CD/DVD player and/or any peripherals in the event I fail to return them and will pay in full for any damage sustained to the equipment while it is in my care.
- I will refrain from altering the account settings on the CD/DVD player.

Patron signature: \_\_\_\_\_

Library card #: \_\_\_\_\_ CD/DVD players #: \_\_\_\_\_

Library staff initials: \_\_\_\_\_ Date: \_\_\_\_\_

----- **RETURN RECEIVED** -----

Return date: \_\_\_\_\_ Condition: \_\_\_\_\_

Library staff initials: \_\_\_\_\_

**Adopted:** January 13, 2026