

**Bancroft Public Library**  
**Board of Trustees - Minutes of the December 9, 2025 Regular Meeting**

Present were Board members Ed Donoghue, Kim Erbe, Alesa Wilson, Rachael Armstrong, and Rebecca Brown; Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and Bancroft Trust Board member Sue Clary.

**Minutes:** Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the November 13, 2025 regular meeting minutes. All being in favor the motion was carried.

**Public Comment:**

**President's Report:**

**Correspondence:**

**Finance Officer's Report:** Vouchers from the Library Fund Nos. 68 through 70 and totaling \$4038.08 were audited and ordered paid. Rachael Armstrong made a motion, Alesa Wilson seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

As the Library Expense line (L7410.4) has been depleted, a motion was made and seconded by Trustees Armstrong and Wilson, to appropriate \$4,000 from surplus and apply it to that line in the budget. All being in favor, the motion was carried.

**Library Director's Report:** See attached. Melissa Carll presented some choices she was considering to replace the bean bag chairs in the children's section. After discussion, Rachael Armstrong moved, Kim Erbe seconded, to approve up to \$800 for floor seating. All being in favor, the motion was carried.

**Committee Reports:** None.

**Old Business:** Regarding the revised Proudfit Hall Rental & Usage Agreement, approved by this Board at its October meeting, the Agreement will be brought to the Trust Board at their next meeting.

**New Business:** Regarding the wage rate for Staff and salaries for the Directors, Alesa Wilson made a motion, Rachael Armstrong seconded, to approve the following: \$16.00/hour for Staff, \$27871.00 for the Library Manager, and \$19,613.00 for the Assistant Library Manager. All being in favor the motion was carried.

The next regular and organizational meeting is scheduled for Tuesday, January 13, 2026.