

Bancroft Public Library
Board of Trustees - Minutes of the April 14, 2026 Regular Meeting

Present were Board members Ed Donoghue, Kim Erbe, Alesa Wilson, and Rebecca Brown. Also present were Library Director Melissa Carll, Friends Treasurer Wendy Hunter, and Town liaison Sue Clary.

Minutes: Kim Erbe made a motion, Alesa Wilson seconded, to approve the March 10, 2026 meeting minutes. All being in favor the motion was carried.

Public Comment:

President's Report: President Ed Donoghue showed the Board some rot/damage at the bottom of the back door and erosion damage to the cement behind the chimney.

Ed Donoghue shared the resignation of Trustee Rachael Armstrong. Alesa Wilson made a motion, Kim Erbe seconded, to advertise to fill the vacancy for the remainder of the term, which runs until December 31, 2028. All being in favor, the motion was carried.

Correspondence:

Finance Officer's Report: Vouchers from the Library Fund Nos. 19 through 24 and totaling \$2541.28 were audited and ordered paid. Alesa Wilson made a motion, Kim Erbe seconded, to accept the Financial Statements as presented. All were in favor and the motion was carried.

Library Director's Report: See attached.

Committee Reports: None.

Old Business: Regarding mold remediation in the storage room at the bottom of the basement stairs, Director Carll will seek quotes.

Regarding new flooring in the library and lobby, Director Carll will continue seeking out recommendations from other libraries and quotes.

New Business: Regarding the Photo and Video Policies in Attachment #1 of the Agenda, Alesa Wilson made a motion, Kim Erbe seconded, to approve that policy as presented.

Regarding changes to the Behavior and Environment Policy, the short paragraph regarding photo, video, and voice recording, which is now addressed in the new Photo and Video Policy, has been removed. In addition, the following paragraph is amended to say, "Taking surveys, asking people to sign petitions, distributing or displaying leaflets, or soliciting donations and selling services or products are permitted only with the approval of the Board of Trustees of Bancroft Public Library." On motion by Alesa Wilson, second by Kim Erbe, all being in favor, the policy is revised.

Regarding a new computer to be shared by the Board Secretary, Director, and Assistant Director, Alesa Wilson made a motion, Kim Erbe seconded, to authorize up to \$800 for the purchase.

The next regular meeting is scheduled for Tuesday, May 12, 2026.