



## **BOARD OF TRUSTEES MEETING**

### **May 12, 2026, Agenda**

#### **Audit of Vouchers – 6:30 PM.**

1. Call to order– 6:45 PM.
2. Pledge of Allegiance.
3. Adoption of agenda.
4. Minutes – approval of the April 14, 2026 and April 28, 2026 meeting minutes.
5. Public comments.
6. President's report.
7. Correspondence.
8. Finance Officer's report.
9. Library Director's report.
  - Trustee annual training status.
10. Committee reports.
11. Old business.
  - Vacant Trustees' Position.
  - Library expansion.
  - Window maintenance.
  - Basement mold abatement (Attachment #1).
  - Flagpole.
  - Bancroft Library banner for offsite events.
  - Directional signs.
  - Proudfit Hall community room window shades.
  - Flooring (Attachment #2).
12. New business.
  - Credit card donation account funds.
  - Other business.
13. Public comments.
14. Next meeting – June 9, 2026.
15. Adjournment.

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## Van Dyk Solutions LLC

22 Academy Street  
Cambridge, NY 12816

Phone: 518-677-0700

Email: [men4mold@gmail.com](mailto:men4mold@gmail.com)

Mold License #01679

Lead License #LBP-F276408-1

Fully Insured

### Estimate #823

Bancroft Library  
Salem

Date : 4-20-26

ACTIVITY	QTY	RATE	AMOUNT
<b>Mold Inspection</b> Mold throughout basement concentrated in storage closet extra moisture from stone foundation and inadequate flashing around bulk head doors No dehumidifier present in majority of basement			
<b>Flash Bulkhead Doors</b>	2	100.00	\$200.00
<b>Mold Abatement Basement:</b> Set up containment and negative air pressure using Poly Sheathing and HEPA certified air scrubbers. Remove the contaminated wood and material Remove and remediate mold from wood areas wire brushing, rotary sander w/ Festool HEPA certified vacuum system. Use Concrobiums EPA registered Fungistat. then complete with mold-resistant coating. <b>Demo:</b> Storage closet			4500.00
<b>Mold Abatement: Abatement Supplies</b> 4-mil polypropylene, duct tape, construction bags, 3M-P100 mask Cartridges, N95 masks, Tyvek Deluxe Coverall, gloves, Graco spraying tips, Hepa filters.	1		250.00
<b>Mold Abatement: Mold Resistant Coating</b> Mold Resistant Sealcoating (applied after the mold has been remediated) throughout entire attic	8	250.00	2000.00
<b>Mold Abatement: Festool Certified HEPA Vacuum</b> Fine Particulate Removal	1		0.00
<b>Mold Abatement: HEPA Air Scrubber</b> Negative pressure, airborne spore depletion (trap dispersed mold spores/dust). Maintain negative air pressure.	1		0.00
<b>Debris Removal / Disposal</b>	1		500.00

<b>Basement Work Warranty</b> For a period of 10 years after the date of job completion, Van Dyk Solutions will correct any agreed-upon defective work which we solely performed on the property at no additional charge to the property owner.	1		0.00
<b>TOTAL</b>			<b>\$7,450.00</b>

Pointing exterior brick for three days **\$4000**.  
Doing the worse areas first.

Excavation work building up sunken corner and digging trenches from the building toward the down hill. **\$2500**

There is wood framing around the doors and windows that has rotted and has peeling paint. We would repair rotted wood with epoxy/PVC to provide many years of trouble free service. We have our RRP certification for lead based paint. We are also Certified Lead abatement contractors.  
**\$4500**



## Proposal

Date	4/21/2026
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To: Bancroft Library
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Project
Carpet Tile

Description	Qty	Total
This proposal includes material and labor to install the following.		
NY State Contract # PC70832		
- Interface Open Air Stria Carpet Tile \$24.70 per SY	215.28 SY	\$5,317.16
- XL 2000 Plus Carpet tile Adhesive \$165.45 per Pail	1 Pail	\$165.45
- Install Carpet Tile \$14.50 per SY	210 SY	\$3,045.00
- Remove Existing Carpet \$6.25 per SY	233 SY	\$1,456.25
- Move Furniture \$9.75 per SY	233 SY	\$2,271.75
- Supply & Install 4" Vinyl Cove Base \$4.75 per LF	360 LF	\$1,710.00
- Supply & Install Transition Reducer \$7.50 per LF	3 LF	\$22.50
- Freight		\$575.00
Addendums:		
Bid Sections:	Total	\$14,563.11
Exclusions: Major Prep, Grinding, Self-Leveling, Moisture Mitigation Final Cleaning, Protection, & Union Labor	Proposed by: <i>Jason M. Rich</i>	
	Jason Rich - Resilient Flooring Landmark Flooring Concepts, Inc.	

Accepted by:

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## Proposal

Date	4/21/2026
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To: Bancroft Library
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Project
LVT

Description	Qty	Total
This proposal includes material and labor to install the following.		
NY State Contract #061323-SII		
- Shaw Terrain II 30 0892V LVT            \$3.64 per SF	250.32 SF	\$911.16
- Shaw 4200 LVT Adhesive                 \$197.23 per Pail	1 Pail	\$197.23
- Install LVP                                     \$4.75 per SF	225 SF	\$1,068.75
- 1/16" Skim Coat In LVT Area             \$2.75 per SF	225 SF	\$618.75
- Freight		\$108.35
Addendums:		
Bid Sections:	Total	\$2,904.24
Exclusions:    Major Prep, Grinding, Self-Leveling, Moisture Mitigation Final Cleaning, Protection, & Union Labor	Proposed by: <i>Jason M. Rich</i>	
	Jason Rich - Resilient Flooring Landmark Flooring Concepts, Inc.	

Accepted by:

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Green Mountain Tile Dist.  
D/B/A Bennington House of  
Tile & Carpet  
1267 Harwood Hill Drive  
Bennington, VT 05201  
(802) 442-2494



**QUOTE:** 302171     John Letourneau  
**PAGE:** 1  
**DATE:** 4/13/2026  
**TERMS:** C.O.D  
**LOC:** Bennington - Harwood Hill

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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	ENTRY VINYL	BEST WAY POSS	4/13/2026 E		302171
Order	U/M	Item Number /Description	Unit Price	U/M	Total Price	
236.40	SF	Rigid-SCB53 Van Gogh Rigid Core, Wellington Oak SCB53 Cartons: 10 Pieces: 0 COLOR TBD	\$4.41	SF	\$1,042.52	
2.00	EA	VERSA-TRIM T MOLD W TRACK TO MATCH FLOORING	\$67.62	EA	\$135.24	
1.00	EA	0918--0008-21 * SKIM LITE, BAG/8LB/3.6KG	\$37.33	EA	\$37.33	
1.00	EA	NRF-ECO 575 COVE BASE ADHESIVE	\$12.95	EA	\$12.95	
13.00	EA	NRF-JOHNSONIT COVE BASE COLOR TBD	\$5.25	EA	\$68.25	
1.00	EA	LABOR-VINVBASE VINYL, BASE	\$90.00	EA	\$90.00	
236.40	SF	LABOR-CARPRROLD CARPET, RIP & REMOVE OLD CARPET	\$0.85	SF	\$200.94	
1.00	EA	LABOR-CARPMOVE CARPET, MOVE FURNITURE (PER ROOM)	\$85.00	EA	\$85.00	
1.00	EA	LABOR-VINLEVEL VINYL, LEVELING	\$240.00	EA	\$240.00	
236.40	SF	LABOR-VINFULL VINYL INSTALLATION, BY SF	\$3.50	SF	\$827.40	
1.00	EA	FREIGH-DELIVERY TO BENNINGTON HOUSE OF TILE	\$135.00	EA	\$135.00	

**Order Sub-Total:** \$2,874.63  
**Tax:** (7.000%) NY - Washington County \$201.22  
**Quote Amount:** \$3,075.85  
**Amount Paid:** \$0.00  
**Balance Due:** \$3,075.85  
\* = ITEMS IN WEIGHT TOTAL  
**TOTAL WEIGHT:** 8.00 LBS

Green Mountain Tile Dist.  
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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	ENTRY VINYL	BEST WAY POSS	4/13/2026 E		302171
Order	U/M	Item Number /Description	Unit Price	U/M	Total Price	

-----Return Policy-----

- >NO RETURNS ON SPECIAL ORDER ITEMS
- >25% Restock fee on all in-stock items returned with conditions:
  - >No returns after 30 days
  - >No returns processed without original receipt
  - >No returns on closeout materials
  - >All returns for store credit only

Customer has read and understands return policy. \_\_\_\_\_ Customer Initials

>FREIGHT CHARGES MAY APPLY ON SPECIAL ORDERS \_\_\_\_\_ Customer Initials

\*\*\*\*\*Thanks for your business\*\*\*\*\*

Green Mountain Tile Dist.  
 D/B/A Bennington House of  
 Tile & Carpet  
 1267 Harwood Hill Drive  
 Bennington, VT 05201  
 (802) 442-2494



**QUOTE:** 302173     John Letourneau  
**PAGE:** 1  
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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	MAIN LIBRARY AREA OPTION 1	BEST WAY POSS	4/13/2026 E		302173
Order	U/M	Item Number /Description	Unit Price	U/M	Total Price	
2,070.00	SF	SHAW-CONTRACT 5A153 GRADIENT SHADE COLOR TBD 12X172'6	\$4.24	SF	\$8,776.80	
8.00	EA	SHAW-CONTRACT H1000 BROADLOOM ADHESIVE 4 GAL	\$92.40	EA	\$739.20	
13.00	EA	NRF-JOHNSONIT COVE CAP COLOR TBD CCC-XX-A	\$12.96	EA	\$168.48	
2,070.00	SF	LABOR-CARPRROLD CARPET, RIP & REMOVE OLD CARPET	\$0.85	SF	\$1,759.50	
12.00	EA	LABOR-CARPMOVE CARPET, MOVE FURNITURE (PER ROOM) 12 BOOKCASES TO BE MOVED, BOOKS WILL BE REMOVED BY OWNER	\$85.00	EA	\$1,020.00	
2,070.00	SF	LABOR-CARPETREG CARPET, REGULAR INSTALL	\$1.50	SF	\$3,105.00	
263.00	EA	LABOR-VINVBASE VINYL, BASE INSTALL CARPET AS COVE BASE	\$1.75	EA	\$460.25	
1.00	EA	FREIGH-DELIVERY TO BENNINGTON HOUSE OF TILE	\$224.00	EA	\$224.00	

<b>Order Sub-Total:</b>	\$16,253.23
<b>Tax:</b> (7.000%) NY - Washington County	\$1,137.73
<b>Quote Amount:</b>	\$17,390.96
<b>Amount Paid:</b>	\$0.00
<b>Balance Due:</b>	\$17,390.96

Green Mountain Tile Dist.  
 D/B/A Bennington House of  
 Tile & Carpet  
 1267 Harwood Hill Drive  
 Bennington, VT 05201  
 (802) 442-2494



**QUOTE:** 302173     John Letourneau  
**PAGE:** 2  
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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	MAIN LIBRARY AREA OPTION 1	BEST WAY POSS	4/13/2026 E		302173
Order	U/M	Item Number /Description	Unit Price	U/M	Total Price	

-----Return Policy-----

- >NO RETURNS ON SPECIAL ORDER ITEMS
- >25% Restock fee on all in-stock items returned with conditions:
  - >No returns after 30 days
  - >No returns processed without original receipt
  - >No returns on closeout materials
  - >All returns for store credit only

Customer has read and understands return policy. \_\_\_\_\_ Customer Initials

>FREIGHT CHARGES MAY APPLY ON SPECIAL ORDERS \_\_\_\_\_ Customer Initials

\*\*\*\*\*Thanks for your business\*\*\*\*\*

Green Mountain Tile Dist.  
D/B/A Bennington House of  
Tile & Carpet  
1267 Harwood Hill Drive  
Bennington, VT 05201  
(802) 442-2494



**QUOTE:** 302174     John Letourneau  
**PAGE:** 1  
**DATE:** 4/13/2026  
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**LOC:** Bennington - Harwood Hill

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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	MAIN AREA CARPET TILE OPTION 2	BEST WAY POSS	4/13/2026 E		302174
Order	U/M	Item Number /Description		Unit Price	U/M	Total Price

1,872.00	SF	J & J-FLOORING 1843 URBAN AVENUE COLOR TBD 72 SF/CTN 26 CTNS		\$5.26	SF	\$9,846.72
5.00	EA	J & J-FLOORING KINTEX 4 GAL ADHESIVE		\$193.75	EA	\$968.75
16.00	EA	NRF-JOHNSONIT COLOR TBD		\$5.25	EA	\$84.00
1,872.00	SF	LABOR-CARPRROLD CARPET, RIP & REMOVE OLD CARPET		\$0.85	SF	\$1,591.20
12.00	EA	LABOR-CARPMOVE CARPET, MOVE FURNITURE (PER ROOM) <i>MOVE 12 BOOKSHELVES BOOKS TO BE REMOVED BY OWNER</i>		\$85.00	EA	\$1,020.00
1,872.00	SF	LABOR-CARPETREG CARPET, REGULAR INSTALL		\$1.50	SF	\$2,808.00
1.00	EA	LABOR-VINVBASE VINYL, BASE		\$460.00	EA	\$460.00
1.00	EA	FREIGH-DELIVERY TO BENNINGTON HOUSE OF TILE		\$500.00	EA	\$500.00

<b>Order Sub-Total:</b>	\$17,278.67
<b>Tax:</b> (7.000%) NY - Washington County	\$1,209.51
<b>Quote Amount:</b>	\$18,488.18
<b>Amount Paid:</b>	\$0.00
<b>Balance Due:</b>	\$18,488.18

Green Mountain Tile Dist.  
 D/B/A Bennington House of  
 Tile & Carpet  
 1267 Harwood Hill Drive  
 Bennington, VT 05201  
 (802) 442-2494



**QUOTE:** 302174      John Letourneau  
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Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.	Order
5188547463	0002	MAIN AREA CARPET TILE OPTION 2	BEST WAY POSS	4/13/2026 E		302174
Order	U/M	Item Number /Description	Unit Price	U/M	Total Price	

-----Return Policy-----

- >NO RETURNS ON SPECIAL ORDER ITEMS
- >25% Restock fee on all in-stock items returned with conditions:
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\*\*\*\*\*Thanks for your business\*\*\*\*\*



# ESTIMATE

DATE
4/2/2026

NAME / ADDRESS
Bancroft Library 181 South Main St. PO Box 478 Salem, NY 12865

JOB LOCATION / DESCRIPTION
CARPET TILE

PO. #	FAX	PHONE	REP
		518-854-7463	TB

MFR	PATTERN	COLOR/ SIZE	SQ YDS/FT	PRICE	Total
PATCRAFT	HOMEROOM 3.0 I0353 TILE	TBS / CARPET TILE		8,458.00	8,458.00T
		INSTALLATION		2,820.00	2,820.00T
		COVE BASE & INSTALLATION		1,350.00	1,350.00T
		TAKEUP/DISPOSAL		1,620.65	1,620.65T
		ADHESIVE		562.25	562.25T
		FREIGHT		499.00	499.00T
CHESAPEAKE	MERITIME 5MM	ENTRY			
		TBS		1,518.40	1,518.40T
		INSTALLATION		817.60	817.60T
		DOOR TRIM		52.00	52.00T
		COVE BASE & INSTALLATION		312.00	312.00T
		TAKEUP/DISPOSAL		160.00	160.00T
		PREP WORK		125.00	125.00T
		ADHESIVE		67.00	67.00T
		FREIGHT		150.00	150.00T
		ALL MOVING TO BE DONE BY LIBRARY			

- Neither party shall change the terms of this contract except by mutual consent in writing; this contract constitutes the entire agreement between the parties.
- This contract is made contingent upon strikes, accidents, or causes beyond our control.

<b>Subtotal</b>	\$18,511.90
<b>Sales Tax (7.0%)</b>	\$1,295.83
<b>Total</b>	\$19,807.73