

Director's Report

News/Updates & Issues

- **SALS INFO:**
 - **Annual Report** – Completed! SALS submitted at the end of April.
- **Seed Library** – Beth Dellarocco (volunteer and members of the Friends) helped create our seed library this year. She is a master gardener and worked with Cornell Cooperative Extension to source seeds and garden reference sheets. Seed library will be up all spring and summer.
- **New Carpet Project** – Melissa and Ed met with Landmark Flooring from Albany (they were recommended by Greenwich Library). Meeting went very well, and the rep was very responsive.
- **WCHAW Grant**– Karen is spending the last of the Washington County Home for Aged Women's Grant. We use this grant for Large Print books and items for the Senior Potluck. She applies for this grant each year, and last year we received \$3,000. Next application period is coming up soon (June).
- **Day of Service:** We will have 6 – 8 students on SWA Day of Service. They will wash windows, dust inside, pull weeds, place stones back along the outside walls,
- **Tech:** New computers installed on May 4 by JA. New staff laptop purchased (see tech notes below).
- **Staffing:** See notes below.
- **Facility Concerns:** See notes in Facility and Building Report
- **Library Card Application:** Melissa had question about the internet sign off on the library card application. To be discussed further down on board agenda.
- **Book Donation Bin Being Used** – The book bin has been filled approximately 32 times and emptied. We are currently on our 33rd bin.

Follow Up from Previous Meetings

- **Building Signs** – Melissa and Kim need to meet to work on this further.

Circulation Statistics

- See website for the April Circulation report.

Program Stats

- **Sewing Class Part one:** 16 participants
- **Sewing Class Part Two:** 13 participants
- **Poetry Tree** – 10 people
- **Poetry Magnetic Board** – 15 people
- **Taylor Swift or Robert Frost** – 15 people****

- **Weekly/Monthly programs** – Book Groups, Scrabble, Tech Help, Book Club, Herbal Study Group, Homesteading Group, Mahjong, and Chess all have a consistent number of people who attend.

Upcoming Programs and Ideas

Upcoming Programs	Date	Details
It's Revolutionary	May 16, 2026	Rescheduled from the winter. It's Revolutionary is a kids' program on stories, songs, and games from the Revolutionary Era.
Caffe Lena: On the Road	May 27, 2026	Caffe Lena returns for its On the Road series..
Seed Library	All Spring	Courtesy of Cornell Cooperative Extension, we will have a variety of seed packets for this spring and summer.
I Bird NY Challenge	May through November 2026	<p>Bancroft Library will support patrons interested in completing the 2026 I BIRD NY Challenge by helping patrons get the correct forms, and loaning out the Birding Backpack from SAAS.</p> <p>The annual I BIRD NY Challenge is back! Use your observation skills and take the Challenge by identifying any 10 bird species of your choosing in New York State. Participants who successfully complete this fun challenge will be awarded a commemorative patch, completion certificate, and be entered into a drawing for great birding prizes!*</p>
Learn to Watercolor	June	Working on program details now...
Homeschool Swap!	June	Same as last year, Bancroft will host a homeschool swap.
Tabling at SAW Market	June 28, 2026 July 26, 2026 August 30, 2026	Melissa (and hopefully some members of the Friends) will table at several of the SAW pop-up markets this summer. We will have books, passive programs, and info on both the Friends and the library.
Lunch, Learn, and Play	M and W (July 6 – August 7)	Lunch, Learn and Play students will come over the five weeks of LLP. K – 3 (maybe 4 th and 5 th).

Outreach in the Local Community (and Beyond!)

- Melissa plans to table this year at three of the SAW pop-up artisan and food markets held at Salem Art Works. The goal is to spread information about the library and the Friends, have passive programs, check out books (with our new computer!), and sign people up for a library card. If anyone would like to volunteer to help out, that would be wonderful!
 - Melissa also ordered Bancroft Library Sticker Decals to give away
 - Banner sign was ordered
 - Business Cards
 - Thank you cards with Bancroft logo on them (not for tabling)
 - Total was **\$124.59** for everything!

Professional Development

- Melissa is attending the Director's Handbook Book Club series presented by the Mid-Hudson Library System. There are four virtual courses this year.
- Melissa is attending the Rural Library Roundtable, which will be in Greenwich on Wednesday, May 13.

Financials and Donations

- **Glens Falls Account for Donations:** \$989.85 (Last month was \$941.79)

Staff & Volunteers

- **Staffing Changes:**
 - Chaylyn ended her time as After School Program Coordinator at Bancroft on April 30, 2026. She will remain on payroll as a fill-in and will help us during the summer and further out if needed.
 - Melissa has been working on an updated job description for an Afternoon Activities Coordinator. We are hoping to at least hire someone for the summer and then look forward to the fall.
 - Melissa is also planning on hiring help for Lunch, Learn, and Play.
- **Volunteers:** Here is a headcount of the number of volunteers we have currently.

Circulation Assistance	Stanley McGaughey
Circulation Assistance	Maggie Leary
Circulation Assistance	Beth Dellarocco
Book Repair	Peg Underwood
Facilities	Mark Cooney
CFC Driver	Barry and Jan Richman

CFC Driver	Brenda Levey
CFC Driver	Laura Harrison
CFC Driver	Mary Evans
CFC Driver	Glen Hayden
Book Donations	Mike Mugits

Facility Update

- **Carpeting:** Three companies have provided estimates for the carpet. After the April meeting, Ed and Melissa did meet with Landmark (Albany). They were recommended by Sarah Murphy at Greenwich Library.
- Three companies are:
 - o Landmark (Albany)
 - o Kellogg Carpet (S. Glens Falls)
 - o Bennington House of Tile and Carpet (Bennington).
- **Basement Concerns:** Mold issues in the basement.

Technology

- **New Computers:** The six new computers installed on May 4. They replaced five of the public computers, and one of the staff computers.
- **New Staff Laptop:** Melissa ordered a new laptop for staff through the Spring JA order. The computer, an Apple Neo, comes configured for library use, it has Apple's warranty on it for 3 years, and JA will service it if needed for 5 years. The benefit of the new laptop is that we can take it to tabling events and by using LEAP, we can check out books to people and register patrons for a library card. Melissa hopes to use it at the tabling events at SAW this summer. And the Board secretary can use it for minutes as well! The cost was \$625.00.
- **Changes to the PAC:** In the coming month, you will notice that the pac (the website patrons use for finding books) is being replaced with something called Vega. SALS has switched platforms because of ADA requirements for websites.

Submitted by: Melissa Carll, Library Director, May 2026