



BOARD OF TRUSTEES MEETING

July 14, 2026, Agenda

Audit of Vouchers – 6:30 PM.

1. Call to order– 6:45 PM.
2. Pledge of Allegiance.
3. Adoption of agenda.
4. Minutes – approval of the June 9, 2026 meeting minutes.
5. Public comments.
6. President's report.
7. Correspondence.
8. Finance Officer's report.
9. Library Director's report.
 - Trustee annual training status.
10. Committee reports.
11. Old business.
 - Library expansion.
 - Window maintenance.
 - [Basement mold abatement.](#)
 - Flagpole.
 - Gardens.
 - [Flooring.](#)
 - Proudfit Hall community room window shades (Attachment #1).
12. New business.
 - Paintings (Attachment #2).
 - Library inventory (Attachment #3).
 - SALS invoice and payments (Attachment #4).
 - Other business.
13. Public comments.
14. Next meeting – August 11 2026.
15. Adjournment.

c:\users\edonoghue\documents\wpdocs\bancroft library\agendas\2026\jul.docx

BLIND BUCK INTERIORS

ESTIMATE

P.O. BOX 195
SALEM, NY 12865

PHONE 518 854-9361

DATE: June 26, 2026

BILL TO:

Bancroft Library
181 Main St
Salem, Ny 12865

exempt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
5	Honeycomb Shades Light Filtering Non-Movable Arch	600.00	\$3,000.00
5	Honeycomb Shades Light Filtering, Cordless, with light block (front)	1,024.00	\$5,120.00
2	Honeycomb Shades Light Filtering, Cordless (rear)	846.00	\$1,692.00
1	Honeycomb Shades Light Filtering, Cordless (side)	678.00	\$678.00
	Shipping		\$165.00
	Material selected is 3/4" single cell in color Tranquill Tea.		
	Quote includes installation	SUBTOTAL	\$10,655.00
		TAX	
		TOTAL	\$10,655.00
		DEPOSIT	\$5,000.00

Estimate valid 30 days
50% of total due at time of order - balance due upon completion.
Client signature indicates acceptance of order as described above.

x _____

donoghue.edward.a@gmail.com

From: Laura Dunham <ldunhamtos@yahoo.com>
Sent: Monday, June 15, 2026 12:07 PM
To: Edward Donoghue
Subject: Fw: Art Donation
Attachments: attachment1781103728353.jpg; attachment1781103742422.jpg; attachment1781103756132.jpg

Hi Ed, Tom McMorris thought the Library may be interested in accepting this gift of art noted below. Let me know what you think.

Best
Laura

Laura Dunham

518-854-3833

----- Forwarded Message -----

From: Laura Dunham <ldunhamtos@yahoo.com>
To: Brenda Levey <blevey@townofsaalemny.gov>; Mary Menard <mcmenard21@gmail.com>; David Owen <davidcowen131@gmail.com>; Aggy Duveen <aggyd54@gmail.com>
Cc: Tom McMorris <tmc Morris@townofsaalemny.gov>; Al Cormier <wcormier1@nycap.rr.com>
Sent: Wednesday, June 10, 2026 at 11:20:29 AM EDT
Subject: Art Donation

Intersting call today from Jan Sams who is offering the attached pieces from the 1700s by artist John Wesley Jarvis, as a donation to the Georgi. They are husband and wife Atty. Anthony James Blanchard and Maria Blanchard from Salem and are buried inthe Revolutionary War Cemetery.

She purchsed them at auction in 2016 and currently they're boxed and stored in her office in Florida; she indicated the husbands portrait has a label that shows it had been displayed at The Met

Tom and Al - do you have any additional information on the couple or know if they're in the Revolutionary War Cemetery?

Thanks

Laura Dunham

518-854-3833





→ Lot 295: Pair of American portraits featuring Anthony James Blanchard (1768 - 1853) of New York, and his wife Maria (Williams) (1775-Unknown). The artist is John Wesley Jarvis (1780-1839), who in 1814 became the premier portrait painter in New York for more than a decade after executing a commission from the city of New York for six full-length portraits of the naval heroes of the War of 1812. Examples of his painting are in the collections of the New York Historical Society and the Metropolitan Museum of Art. Anthony J. Blanchard was one of the first lawyers admitted to the bar in the newly formed United States, was the District Attorney for the county of Essex, NY, and became the First Judge of Common Pleas in Washington. Maria Blanchard (Williams) was the daughter of Dr. John Williams, a physician who was a General in the revolutionary army and Congressman in the New York Provincial Congress in the revolutionary war, and later a member of the New York Senate and Assembly. The portrait of Anthony J. Blanchard has a label verso from the Metropolitan Museum of Art indicating that the portraits were on loan to them from Annie Townsend Blanchard, granddaughter of Anthony J. Blanchard. In his portrait, Anthony J. Blanchard is wearing a period suit and holding a piece of paper; in her portrait, Maria Blanchard is wearing a white dress and a black lace shawl. The portraits are signed "J.W. Jarvis" and dated 1808 lower left. Oil on canvas, mounted in ornate gilt frames. Pictures appx 30"h x 25"w; Frames appx 37 1/4"h x 32 1/2"w. \$3,000-5,000

Lot 296: 19th c American school painting, North American waterfowl, oil on canvas, monogram "J.A" lower right. Appx 25 1/2" x 21 1/2" frame appx 31" x 26 3/4"

<i>Number</i>	<i>Year</i>	<i>Item Description</i>	<i>Approx. Value</i>
LIBRARY PROPERTY			
1		custom circulation/director's desk	\$2,600.00
3		one-unit computer desks (built by D. Culver)	
1		tall one-unit computer desk (built by D. Culver)	
1		two-unit computer desk (built by D. Culver)	
1		four-unit computer desk (built by D. Culver)	
1	1977	wing-back chair and small drop-leaf table (Friends donation)	\$375.00
1	1991	paperback/video carousel	\$383.23
1	1991	video carousel	\$238.70
2		single DVD carousels	
1	2014	double DVD carousel	\$1,239.55
1	1991	double paperback carousel	\$383.23
1		double paperback carousel	
2		oak book carts (built by D. Culver)	
2		metal book carts	\$150.00
1		AV cart w/ DVD player, blue-ray player	
1	2013	multi-media projector	\$399.99
1	2017	mounted, large, pull-down movie screen	\$150.00
2		movie screens	
1	2013	box fan for books in storage	\$20.99
2		desk chairs	
1		high padded stool	
2		wood stools	
2		staff computers/monitors	\$1,100.00
8		public computers/monitors	\$4,400.00
1	2010	laptop computer	\$449.99
1	2017	Apple iPad	\$421.96
2	2018	Apple iPad and iPad supplies	\$769.93
1	2011	printer	\$402.98
2		bar-code scanners	\$250.00
7		computer chairs	
1		two-drawer filing cabinet	
8		cane seat oak chairs	
2		three-drawer library tables	
2		rolling children's shelf units	
1		children's oak table (donation)	
6		child-sized chairs (donation)	
4		small, rolling oak bookcases (built by D. Culver)	
3		misc. painted bookcases	
1		small maple splay-leg table (antique)	
2	1975	library step stools	\$90.00
1		two-sided magazine rack	
1		oak umbrella stand (antique)	
1		coat rack	
1		glass display case	
1		carved (mahogany?) glass-topped table (J. Orton plate)(donated)	

1	1976	long stenciled deacon's bench (donated by Jane Hanks)	
1		globe on stand	
3		pine shelving units (built by D. Culver)	
6		painted shelving units	
		children's shelving	
	1977	adult/YA shelving	\$2,433.86
1		book-drop box	
1		grandfather clock (antique)	
1		wall clock (antique)	
		book and DVD collection ~19,000 items	
63	1977	metal shelving units	\$18,899.37
10	2018	metal shelving units	\$2,971.00
1	1976	three-drawer dresser (purchased by Friends)	\$150.00
5		folding tables: square card/1 lg. and 3 small plastic rectangular	
1		square, shaped-top, one-shelf, rolling side table	
1		drawer-less oak table (currently in Clerk's office)	
1	1975	wood easel	\$15.00
1	2016	HP Copy/Print/Fax/Scan	\$544.98
4	2018	Leather Club Chairs for reading room	\$1,996.00
2	2018	Floor lamps for reading room	\$75.98
		TOTAL FURNITURE AND EQUIPMENT	\$40,911.74
		LIBRARY COLLECTION	
17,212	2018	Print Materials	\$378,664.00
7,438	2018	Electronic Materials	\$400.00
2,157	2018	Non-book physical items	\$51,940.56
		TOTAL LIBRARY COLLECTION	\$431,004.56
		TOTAL LIBRARY COLLECTION AND ASSETS	\$471,916.30

From: [Carll, Melissa](#)
To: [Steven Ladas](#); donoghue.edward.a@gmail.com; wilsona9@yahoo.com; Kerbe2570@gmail.com; rebeccalsb@yahoo.com
Cc: [Kathy Chambers](#)
Subject: Fw: Invoices and payments from SALS | BILL.com
Date: Friday, June 26, 2026 2:57:29 PM

Hello everyone,

SALS is changing how they do invoices and payments. Please read the below email.

At the next meeting, can we talk about whether we want to move to ACH payments with SALS? Ed, will you please add to the agenda?

Kathy is copied here, and it's likely the town might have a preference.

Melissa

Melissa Carll, Library Director
Salem Bancroft Public Library
181 S. Main Street, P.O.B. 478
Salem, NY 12865
Phone: 518.854.7463
Email: slm-director@sals.edu
www.bancroftlibrary.org

From: DelSignore, Pamela <pdelsignore@sals.edu>
Sent: Friday, June 26, 2026 2:02 PM
To: Carll, Melissa <mcarll@sals.edu>
Subject: Invoices and payments from SALS | BILL.com

Hello,

A few changes have been launched at SALS and we want to provide you with a "heads up".

As you may, or may not have already noticed, SALS has switched to BILL.com for payments and invoicing. To prepare you for these changes, I have provided a little information below.

PAYMENTS TO SALS

Invoices, such as your monthly JA fees or JA computer purchases, will now arrive via email from: **Southern Adirondack Library System** <account-services@inform.bill.com>. The subject line will resemble: **Invoice 123456 due Jan 01, 2026 | Southern Adirondack Library System**. Upon opening the email, there will be an option to pay online, or if you wish, you can continue to pay via check.

The first time an electronic payment is made, you will be prompted to make an account with Bill.com. Please note that the account created will need to be associated with the email that

received the bill, to properly match up your account.

Please note that payments via credit/debit card will incur an additional 2.9% processing fee, while payments via ACH will have no fee.

PAYMENTS FROM SALS

Checks from SALS are now being processed through BILL.com. If you like, you can continue to receive paper checks, or you can opt to create a BILL.com account and have our payments sent directly to a bank account. If you would prefer direct electronic payments, please let me know and I will send you an email invite from BILL.com. The subject line of the email invitation will be, **Southern Adirondack Library System wants to pay you using BILL**. After you open the email, you will need to click on **Sign up for ePayments** to get set up.

SALS, is looking forward to transitioning to this new platform and being able to offer more payment options for your library. We hope this is a seamless change for you, but if you have any questions, please feel free to drop me a line or give me a call.

Pamela DelSignore
Office Manager
Southern Adirondack Library System
22 Whitney Place, Saratoga Springs, NY 12866
pdelsignore@sals.edu
(518) 584-7300 x201
<https://salsblog.sals.edu/>



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It will be reviewed by staff and acted upon appropriately.

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