



BOARD OF TRUSTEES MEETING

September 8, 2026, Agenda

Audit of Vouchers – 6:30 PM.

1. Call to order– 6:45 PM.
2. Pledge of Allegiance.
3. Adoption of agenda.
4. Minutes – approval of the July 14, 2026 and August 18, 2026 meeting minutes.
5. Public comments.
6. President's report.
7. Correspondence.
8. Finance Officer's report.
9. Library Director's report.
 - Trustee annual training status.
10. Committee reports.
11. SALS –Kim Boland Executive Director.
12. Old business.
 - Library expansion.
 - Window maintenance.
 - Flagpole.
 - Gardens.
 - Library inventory.
 - Electronic access for Vermont residents.
 - 2027 Draft budget (Attachment #).
 - [Flooring](#). (Tabled to March 27)
 - Proudfit Hall community room window shades (tabled to 2027).
13. New business.
 - Employee Manual.
 - Snow Removal.
 - School tax revenue.
 - Other business.
14. Public comments.
15. Next meeting – October 13, 2026.
16. Adjournment.

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BANCROFT PUBLIC LIBRARY--2027 TENTATIVE BUDGET

Revenues and Other Sources		2026 Adopted	2026 thru July	2027 Tentative
L2082	Library Fines and Fees	\$1,000.00	\$908.57	\$1,000.00
L2360	Town of Salem	\$39,678.00	\$39,678.00	\$39,678.00
L2360	Salem CSD/Library Tax	\$52,275.00		\$59,275.00
L2401	Interest and Earnings	\$3,000.00	\$2,352.30	\$2,500.00
L2705	Gifts and Donations	(\$431.96)	\$8,610.61	\$0.00
L2770	Miscellaneous	\$0.00	\$284.00	\$0.00
L3840	NYS Aid (LLSA through	\$1,493.00		\$1,493.00
Total Revenues		\$97,014.04	\$51,833.48	\$103,946.00
Appropriated Fund Bal		\$7,509.96	\$7,125.96	\$6,951.00
Total Revenues and Other Source:		\$104,524.00	\$58,959.44	\$110,897.00

NOTES

Expenditures		2026 Adopted	2027 Tentative	
			2.50%	3.40%
L7410.1	Library Director	\$27,871.00	\$28,568.00	\$28,819.00
L7410.1	Deputy Director	\$19,613.00	\$20,103.00	\$20,280.00
L7410.11	Staff	\$18,300.00	\$5,825.39	\$18,300.00
L7410.2	Circulating Items	\$15,000.00	\$6,999.00	\$15,000.00
L7410.4	Contractual Detail*	\$15,880.00	\$8,432.45	\$17,075.00
L9010.8	Retirement	\$3,000.00	\$3,054.00	\$6,300.00
L9030.8	SS/Med Employer Mat	\$4,860.00	\$2,233.03	\$5,123.00
Total Expenditures		\$104,524.00	\$75,214.87	\$110,897.00

Proposed Staff (Proposed Staff Changes

This would be tl This would be the addition of having Karen and I each work an additional two hours a week at 3.4%

Library Director	\$2,484.56	\$2,506.40	amount for extra hours for Melissa
Deputy Director	\$2,364.96	\$2,385.76	amount for extra hours for Karen
Staff	\$9,000.00	\$9,000.00	amount needed for staff
	\$13,849.52	\$13,892.16	Total of staff and extra salaried hours
Library Director	\$28,568.00	\$28,819.00	
Deputy Director	\$20,103.00	\$20,280.00	
	\$62,520.52	\$62,991.16	Total for ALL staff/salary lines

Contractual Detail*		2026	2027
Library Materials	\$4,000.00	\$2,848.00	\$5,000.00
Software	\$700.00	\$755.30	\$800.00
Joint Automation Svcs	\$5,968.00	\$3,448.56	\$6,260.00
Postage	\$170.00	\$170.34	\$255.00
Telephone and Interne	\$2,160.00	\$1,493.23	\$2,160.00
Cyber Liability Insuran	\$1,882.00	???	\$600.00
Miscellaneous	\$1,000.00	\$695.47	\$2,000.00
Tota	\$15,880.00		\$17,075.00

Library Director	\$28,568.00	\$28,819.00	
Deputy Director	\$20,103.00	\$20,280.00	
	\$18,300.00	\$18,300.00	if we keep current afterschool set up
	\$66,971.00	\$67,399.00	